

Obtaining Summary Repayment Information from NSLDS

Note: To access a school's summary repayment information, an individual at the school must have an NSLDS User ID. This is a restricted data system, and each user at a school has been assigned an individual User ID and password. To obtain an NSLDS User ID, contact CPS/SAIG Technical Support at 1-800-330-5947.

Step 1: Log on to the NSLDS Professional Access website by entering your NSLDS User ID and password and clicking "Login."

Address: <https://www.nslsdfap.ed.gov/secure/logon.asp>



Enter Login Details

This system is LIMITED to approved use by AUTHORIZED personnel. Access by others is prohibited and unauthorized.

Username: Password:

LOGIN

Read the Privacy Act statement and confirm that you are an authorized user of NSLDS and that you will adhere to the Privacy Act by clicking "I Agree."

Step 2: Once logged on to NSLDS, select the "Org" tab from the main menu bar at the top of the screen.



Step 3: Under the "Org" tab select "Repayment Information."



Step 4: View the school's summary repayment information.

	Numerator Date Range	Denominator Date Range	FFEL Num	FFEL Denom	%	DL Num	DL Denom	%	Dual Num	Dual Denom	%	Date Processed
1	05/2008-04/2011	05/2008-04/2009	845	14595	5.7	16	346	4.6	857	14768	5.8	06/04/2011
2	05/2009-04/2011	05/2009-04/2010	425	12507	3.3	577	11398	5.0	821	15523	5.2	06/03/2011
3	04/2008-03/2011	04/2008-03/2009	838	14714	5.6	10	233	4.2	847	14814	5.7	05/02/2011
4	04/2009-03/2011	04/2009-03/2010	418	12544	3.3	519	11228	4.6	767	15417	4.9	05/01/2011
5	03/2008-02/2011	03/2008-02/2009	819	14790	5.5	6	165	3.6	824	14852	5.5	04/03/2011
6	03/2009-02/2011	03/2009-02/2010	402	12576	3.1	517	11077	4.6	759	15328	4.9	04/03/2011
7	02/2008-01/2011	02/2008-01/2009	818	14685	5.5	1	17	5.8	819	14697	5.5	03/03/2011
8	02/2009-01/2011	02/2009-01/2010	417	13062	3.1	499	10097	4.9	757	15531	4.8	03/02/2011
9	01/2008-12/2010	01/2008-12/2008	787	14795	5.3	1	13	7.6	788	14804	5.3	02/02/2011
10	01/2009-12/2010	01/2009-12/2009	398	13072	3.0	489	10070	4.8	733	15531	4.7	02/01/2011

Obtaining Detailed Repayment Reports from NSLDS

You must use the NSLDS Professional Access Web site to request detailed repayment information. Once the request has been made via the NSLDS website, the detailed file format is delivered to the Student Aid Internet Gateway (SAIG) mailbox associated with the NSLDS online User ID making the request. EDconnect software is used to download the detailed file format from the user's SAIG mailbox. Therefore, in order to request detailed file format repayment information, the requestor must have an NSLDS User ID, an SAIG account, and EDconnect software. (For help in obtaining IDs and software, contact CPS/SAIG Technical Support at 1-800-330-5947.)

SUBMITTING THE REQUEST TO NSLDS

Step 1: Log on to the NSLDS Professional Access website by entering your NSLDS User ID and password and clicking "Login."

NSLDS PROFESSIONAL ACCESS
National Student Loan Data System

Enter Login Details

This system is LIMITED to approved use by AUTHORIZED personnel. Access by others is prohibited and unauthorized.

Username: Password:

LOGIN

Address: <https://www.nslsdfap.ed.gov/secure/logon.asp>

Read the Privacy Act statement and confirm that you are an authorized user of NSLDS and that you will adhere to the Privacy Act by clicking "I Agree."

Step 2: Once logged on to NSLDS, select the "Report" tab from the menu bar at the top of the screen.



Step 3: Under the Report function, click on the blue number box to the left side of the screen for "Date Entered Repayment Report," "School Repayment Info Loan Detail," or "Borrower Default Summary Report."

	Report ID	Names
1	DELQ01	DELINQUENT BORROWER REPORT
2	DER001	DATE ENTERED REPAYMENT REPORT
3	DRC015	24 MONTH REPAYMENT INFO LOAN DETAIL
4	DRC016	36 MONTH REPAYMENT INFO LOAN DETAIL
5	DRC035	SCHOOL COHORT DEFAULT RATE HIST RPT
6	EXTC01	EXIT COUNSELING COMPLETION RESULTS
7	FAT001	REQUEST FOR FINANCIAL AID HISTORY
8	OVP001	SCHOOL OVERPAYMENT REPORT
9	PRKDF1	PERKINS DEFAULT SUMMARY
10	SCHDF1	BORROWER DEFAULT SUMMARY REPORT
11	SCHER1	ENROLLMENT REPORTING SUMMARY REPORT
12	SCHLL1	SCHOOL LOAN LIST
13	SCHPR1	SCHOOL PORTFOLIO REPORT
14	SCH01A	EXIT COUNSELING BY SSN
15	SCH01B	EXIT COUNSELING
16	SCH07B	TRANSFER MONITORING SUMMARY REPORT
17	TEACH1	TEACH OVERSIGHT SUMMARY REPORT

Step 4: Set the report parameters on the next page that appears.

Report Format. All four of the reports give you the option of receiving the data in **Extract** or **Report** format.

ID: [DRC015](#) Type:
 Name: 24 MONTH REPAYMENT INFO LOAN DETAIL

- With an extract a school can customize the data by querying and sorting the repayment information based on the school's individual needs.
- A report can be accessed using standard word processing software.

ID: [DRC016](#) Type: Extract
 Name: 36 MONTH REPAYMENT INFO LOAN DETAIL

- With an extract a school can customize the data by querying and sorting the repayment information based on the school's individual needs.

Loan Selection (DRC015, DRC016). This option will determine which loans are included in the "School Repayment Information Loan Detail" report.

SCHOOL ID : 003749
 LOAN SELECTION :
 DENOMINATOR DATE RANGE :
 NUMERATOR DATE RANGE : ALL
 Sort By: DENOMINATOR ONLY
 NUMERATOR ONLY
 Output Medium: SAIG

Loan Selection DRC015

- "ALL" — contains all of the loans included in the denominator only and numerator only reports.
- "DENOMINATOR ONLY" — contains all of the loans that entered repayment during the first 12 months of the most recent 24-month period and did not default during that 24-month period.
- "NUMERATOR ONLY" — contains only those loans that entered repayment during the first 12 months of the most recent 24-month period and defaulted during that 24-month period.

Loan Selection DRC016

- "ALL" — contains all of the loans included in the denominator only and numerator only reports.
- "DENOMINATOR ONLY" — contains all of the loans that entered repayment during the first 12 months of the most recent 36-month period and did not default during that 36-month period.
- "NUMERATOR ONLY" — contains only those loans that entered repayment during the first 12 months of the most recent 36-month period and defaulted during that 36-month period.

Date Range (DER001, SCHDF1) For two reports, you can specify a date range for the students.

- *Date Entered Repayment (DER001)* Report will show student borrowers with loan history who are scheduled to go into repayment during the specified date range. Borrowers returned will be in current attendance at the requestor's school.

OPEID : 00374900
 DT SCHED TO ENTER REPAY BEGIN : MM/DD/CCYY
 DT SCHED TO ENTER REPAY END : MM/DD/CCYY
 Sort By:
 Output Medium: SAIG

- *Borrower Default Summary Report (SCHDF1)* Report will show all loans that currently have a defaulted loan status (DB, DL, DO, DT, DU, DW, DF, or DZ) and a loan status date that falls within the requested date range.

LOAN STATUS BEGIN DATE : MM/DD/CCYY
 LOAN STATUS END DATE : MM/DD/CCYY
 LOAN PROGRAM TYPES : -Select-
 Sort By: -Select-
 Output Medium: SAIG

Loan Type (SCHDF1) You can specify that Direct Loans, FFEL, Perkins, or "All" be included in the "Borrower Default Summary Report."

LOAN PROGRAM TYPES : -Select-
 Sort By: -Select-
 Output Medium: ALL
 DIRECT
 FFEL
 PERKINS

Sort By This option will determine the order of the report/extract.

School Repayment Loan Detail DRC 015, DRC 016

Sort By: -Select-
 Output Medium: -Select-
 1 SSN
 2 CLAIM CODE, SSN
 3 LOAN STATUS, SSN

- "SSN" sorts the borrowers in Social Security Number order.
- "CLAIM CODE, SSN" sorts by claim code and then by SSN.
- "LOAN STATUS, SSN" sorts by loan status code and then by SSN.

Date Entered Repayment DER 001

Sort By: -Select-
 Output Medium: -Select-
 1 SSN
 2 Name
 3 DER

- "SSN" sorts the borrowers in Social Security Number order.
- "Name" sorts by the borrowers name.
- "DER" sorts by the Date Entered Repayment.

Default Loan Summary SCHDF1

Sort By: -Select-
 Output Medium: -Select-
 1 SSN
 2 LAST NAME
 3 LOAN STATUS DATE

- "SSN" sorts the borrowers in Social Security Number order.
 - "Last Name" sorts by the borrowers last name.
- "Loan Status Date" sorts by the Date Entered Repayment.

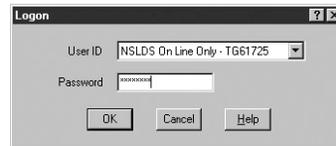
Step 5: Verify that the information is correct and click "Confirm."

A message will appear indicating the request was successfully submitted. If the repayment information is requested before 10 a.m. EST, the file will usually be available by the end of that business day. If the repayment information is requested after 10 a.m. EST, the file will usually be available by the next business day. After completing these steps, a school can return to Step 4 and select the other option if the school so wishes. That is, a school that selects an extract at Step 4 can return to that step and also select a report.

Downloading Repayment Information from the SAIG Mailbox

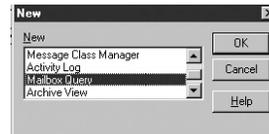
Before downloading the repayment result information from the SAIG mailbox, ensure the TG# mailbox associated with the NSLDS online User ID you used when logging on to the NSLDS website is set up in the EDconnect software. If this has not been done, contact CPS/SAIG Technical Support at 1-800-330-5947.

Step 1: Log onto the Edconnect software using the User ID associated with the NSLDS User ID that made the request for repayment information.



*Step 2: Select **Now** from the Transmission menu.*

*Step 3: Once EDconnect has finished processing the **Transmission Now** request, select "Mailbox Query" from the New option on the File menu.*



Step 4: EDconnect will provide a list of those files that are available for download. From the list of files available to be downloaded, identify the repayment information that was requested.

	Move to TQ	Message Class	Batch Number	Description
<input type="checkbox"/>	<input type="checkbox"/>	SHNOTROP	003174288630110077	REPAYMENT HISTORY - REPORT
<input type="checkbox"/>	<input type="checkbox"/>	SHNOTEOP	003174288626373376	REPAYMENT HISTORY - EXTRACT

The message classes for repayment information consist of eight letters:

AHSLDSOP	Date Entered Repayment (Report)	DER001
AHSLDEOP	Date Entered Repayment (Extract)	DER001
SHNOTROP	School Repayment Information Loan Detail (Report)	DRC015
SHNOTEOP	School Repayment Information Loan Detail (Extract)	DRC015
SHNOTEOP	School Repayment Information Loan Detail (Extract)	DRC016
AHSLDSOP	Default Loan Summary Report (Report)	SCHDF1
AHSLDEOP	Default Loan Summary Report (Extract)	SCHDF1

*Step 5: Place a check mark in the **Move to TQ** column next to the message class associated with the requested repayment information.*

	Move to TQ	Message Class	Batch Number	Description
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SHNOTROP	003174288630110077	REPAYMENT HISTORY - REPORT
<input type="checkbox"/>	<input checked="" type="checkbox"/>	SHNOTEOP	003174288626373376	REPAYMENT HISTORY - EXTRACT

*Step 6: Select **Now** from the Transmission menu.*

EDconnect will download the file to the designated directory. At this point, a school can rename the file. A school may wish to name a file for the date the file was downloaded.

Step 7: Access the file.

For questions about the SAIG mailbox or downloading files, contact CPS/SAIG Technical Support at 1-800-330-5947.

Viewing Delinquent Borrowers Information on NSLDS

Note: To access a school's delinquent borrower information, an individual at the school must have an NSLDS User ID. This is a restricted data system, and each user at a school has been assigned an individual User ID and chooses a password. To obtain an NSLDS User ID, contact CPS/SAIG Technical Support at 1-800-330-5947.

Step 1: Log on to the NSLDS Professional Access website by entering your NSLDS User ID and password and clicking "Login."

Address: <https://www.nslsdfap.ed.gov/secure/logon.asp>

NSLDS PROFESSIONAL ACCESS
National Student Loan Data System

Enter Login Details

This system is LIMITED to approved use by AUTHORIZED personnel. Access by others is prohibited and unauthorized.

Username: Password:

Read the Privacy Act statement and confirm that you are an authorized user of NSLDS and that you will adhere to the Privacy Act by clicking "I Agree."

Step 2: Once logged on to NSLDS, select the "Aid" tab from the main menu bar at the top of the screen.

Menu **Aid** Enroll Org Report Tran

[Change Password](#) | [System Requirements](#) | [Contact Us](#) | [FAQ](#) | [Down](#)

Step 3: Under the "Aid" tab select "Delinquent Borrowers."

Menu Aid **Enroll** Org Report Tran
ment List | Grants **Delinquent Borrowers** | Exit Counseling History

Step 4: Enter the criteria for the delinquency records you wish to view.

Sort By:	SSN	
Display Only:	School Code: 002002	
	Branch Code: *	(*) for All
	Federal Loan Servicer: *	<input type="button" value="Org Search"/> (*) for All
	Cohort Year: 2009	(*) for All
Delinquent 31-89 Days:	No	<input type="button" value="Retrieve"/>
Delinquent 90-149 Days:	No	
Delinquent 150-209 Days:	Yes	
Delinquent 210-269 Days:	No	
Delinquent 270-359 Days:	No	
Delinquent 360+ Days:	Yes	

Branch Code. Report will show all the reported delinquent loans at the six-digit OPEID level (leave the asterisk (*) in the branch code field) or enter a branch location by including the last two digits of the eight-digit OPEID.

Federal Loan Servicer. Report will show the delinquent loans reported by the selected servicer. Leave * (default) to select all federal loan servicers. Use the Org Search button next to this field for a list of all currently available servicers.

Cohort Year. Report will show all delinquent loans falling under the specified Cohort Year. Leave * (default) to select all Cohort Years.

Delinquency Period. Delinquency Period will show all delinquent loans falling under the specified Period. A single Delinquency Period or a combination of periods may be selected. Periods that are not selected (not marked as Yes) will automatically default to No.

Step 5: After clicking the "Retrieve" button, delinquent borrower information matching the criteria you selected will display.

#	SSN	Name	Address	Phone
	***-**-7375	YPPAS, ABBEY A	123 ANY STREET 123 ANY STREET CHAMPAIGN, CA 985421944	
	***-**-7416	VEKSCES, WHITNEY S	3610 EZIE AVE 3610 EZIE AVE BROOKLYN, OR 293234473	
	***-**-0354	LYSSOSIW, CHRISTOPHER R	952 CORONA BLVD 952 CORONA BLVD CHAMPAIGN, WI 985421944	
			Email:	
			Loan Type	Cohort Year
			Days Delinquent	Federal Loan Servicer
				OPB
			PL	2009
				372
				DEPT OF ED/GREAT LAKES
				\$6,969
			SU	2009
				404
				DEPT OF ED/NET
				\$3,301
			SF	2009
				404
				DEPT OF ED/NET
				\$1,797
			SU	2009
				377
				DEPT OF ED/GREAT LAKES
				\$1,113
			SF	2009
				377
				DEPT OF ED/GREAT LAKES
				\$1,845

Obtaining Delinquent Borrower and School Portfolio Reports from NSLDS

You may use the NSLDS Professional Access Web site to request detailed delinquent borrower and school loan portfolio information for students that are attending or attended your school. Once the request has been made via the NSLDS website, the detailed file format is delivered to the Student Aid Internet Gateway (SAIG) mailbox associated with the NSLDS online User ID making the request. EDconnect software is used to download the detailed file format from the user's SAIG mailbox. Therefore, in order to request detailed file format delinquent borrower information, the requestor must have an NSLDS User ID, an SAIG account, and EDconnect software. (For help in obtaining IDs and software, contact CPS/SAIG Technical Support at 1-800-330-5947.)

SUBMITTING THE REQUEST TO NSLDS

Step 1: Log on to the NSLDS Professional Access website by entering your NSLDS User ID and password and clicking "Login."



Enter Login Details

This system is LIMITED to approved use by AUTHORIZED personnel. Access by others is prohibited and unauthorized.

Username: Password:

LOGIN

Address: <https://www.nslsdfap.ed.gov/secure/logon.asp>

Read the Privacy Act statement and confirm that you are an authorized user of NSLDS and that you will adhere to the Privacy Act by clicking "I Agree."

Step 2: Once logged on to NSLDS, select the "Report" tab from the menu bar at the top of the screen.



Step 3: Under the Report function, click on the blue number box to the left side of the screen for "Delinquent Borrower Report," or "School Portfolio Report."

	Report ID	Names
1	DELQ01	DELINQUENT BORROWER REPORT
2	DER001	DATE ENTERED REPAYMENT REPORT
3	DRC015	24 MONTH REPAYMENT INFO LOAN DETAIL
4	DRC016	36 MONTH REPAYMENT INFO LOAN DETAIL
5	DRC035	SCHOOL COHORT DEFAULT RATE HIST RPT
6	EXTC01	EXIT COUNSELING COMPLETION RESULTS
7	FAT001	REQUEST FOR FINANCIAL AID HISTORY
8	OVP001	SCHOOL OVERPAYMENT REPORT
9	PRKDF1	PERKINS DEFAULT SUMMARY
10	SCHDF1	BORROWER DEFAULT SUMMARY REPORT
11	SCHER1	ENROLLMENT REPORTING SUMMARY REPORT
12	SCHLL1	SCHOOL LOAN LIST
13	SCHPR1	SCHOOL PORTFOLIO REPORT

Step 4: Set the report parameters on the next page that appears.

Report Format. The Delinquent Borrower (DELQ01) report gives you the option of receiving the data in **Extract** or **Report** format.

ID: [DELQ01](#) Type: --Select-
Name: DELINQUENT BORROWER

- With an extract a school can customize the data by querying and sorting the repayment information based on the school's individual needs.
- A report can be accessed using standard word processing software.

Report Parameters DELQ01.

SCHOOL ID: 003329
SCHOOL BRANCH ID: * 99
FEDERAL LOAN SERVICER: * Org Search
COHORT YEAR: * CCYY
DELINQUENT 31-89 DAYS: NO
DELINQUENT 90-149 DAYS: NO
DELINQUENT 150-209 DAYS: NO
DELINQUENT 210-269 DAYS: NO
DELINQUENT 270-359 DAYS: NO
DELINQUENT 360+ DAYS: NO
EXTRACT TYPE: STANDARD
Sort By: --Select--
Output Medium: SAIG

School Branch ID DELQ01. Report will show all the reported delinquent loans at the six-digit OPEID level (leave the asterisk (*) in the branch ID field) or enter a branch location by including the last two digits of the eight-digit OPEID.

Federal Loan Servicer DELQ01. Report will show the delinquent loans reported by the selected servicer. Leave * (default) to select all federal loan servicers. Use the Org Search button next to this field for a list of all currently available servicers.

Cohort Year DELQ01. Report will show all delinquent loans falling under the specified Cohort Year. Leave * (default) to select all Cohort Years.

Delinquency Period DELQ01. Delinquency Period will show all delinquent loans falling under the specified Period. A single Delinquency Period or a combination of periods may be selected. Periods that are not selected (not marked as Yes) will automatically default to No.

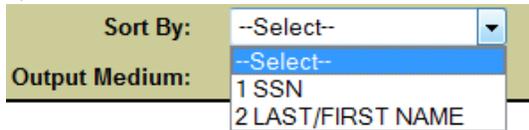
DELINQUENT 31-89 DAYS: --Select--
DELINQUENT 90-149 DAYS: NO, YES

Extract Type DELQ01. Batch file format in which the information is sent as a "string" of data.

EXTRACT TYPE: --Select--
Sort By: --Select--
Output Medium: COMMA DELIMITED, STANDARD, DOWNLOAD

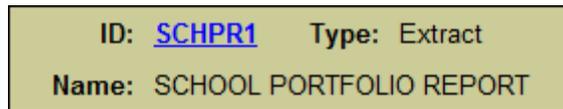
- Comma Delimited- raw data document similar to a Fixed Width reporting type. However, with Comma Delimited, the fields are separated by commas, rather than an explicit number of spaces.
- Standard- raw data document generated in a fixed width reporting format.

Sort By DELQ01



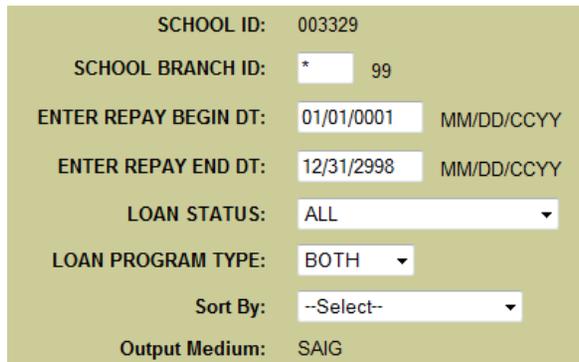
- Select “SSN” sorts the borrowers in Social Security Number order. Or,
- “Last/First Name” sorts by the borrower’s last and first name

Report Format. The School Portfolio (SCHPR1) report is available in **Extract** format only.



- With an extract a school can customize the data by querying and sorting the repayment information based on the school’s individual needs.

Report Parameters (SCHPR1).

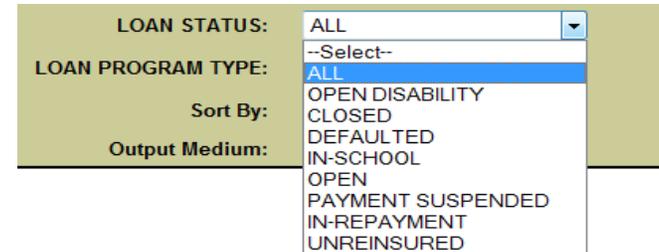


School Branch ID (SCHPR1). Report will show all Direct Loans and FFEL loans at the six-digit OPEID level (leave the asterisk (*) in the branch ID field) or enter a branch location by including the last two digits of the eight-digit OPEID.

Date Entered Repayment Begin and End date range (SCHPR1).

Report will show DL or FFEL loan who are scheduled to go into repayment during the specified date range. Enter repayment begin and end date range of three years or less. Ranges greater than 3 years will not produce results and not information will be returned.

Loan Status (SCHPR1) A user can receive select all loans or limit the number of Loans return based on the Loan status category selected.



- **All- Open and Close Loans**
- **Open Disability**
 - DI- Disability
 - VA- Disabled Veteran Discharged
- **Closed- All Closed loans**
- **Defaulted**
 - DB- Defaulted, Then Bankrupt, Active, Chapter 13
 - DF- Defaulted, Unresolved
 - DL- Defaulted, In Litigation
 - DO- Defaulted, Then Bankrupt, Active, Other
 - DU- Defaulted, Unresolved
 - DX- Defaulted, Six Consecutive Payments
 - DT- Defaulted, Collection Terminated
 - DZ- Defaulted, Six Consecutive Payments, Then Missed Payment(s)
 - FR- Fraud
 - XD- Defaulted, Six Consecutive Payments
- **In-School**
 - IA- Loan Originated
 - ID- In School or Grace Period
 - IG- In Grace Period
 - IM- In Military Grace
- **Open –All Open Loans**

- **Payment Suspended**
 - AL- Abandoned loan
 - BK- Bankruptcy, Active
 - DA- Deferred
 - FB- Forbearance
- **In-Repayment**
 - RP- In Repayment
 - UA- Temporarily uninsured-loan not in default
 - UB- Temporarily uninsured-loan in default
- **Un-reinsured**
 - UC- Permanently Uninsured / Un-reinsured-loan not in default

Loan Program Type (SCHPR1). A user can receive all loans (select “Both”) or limit the number of Loans return by selecting the Direct Loan Program or FFEL loan program.

LOAN PROGRAM TYPE: --Select-
 Sort By: --Select-
 Output Medium: --Select-
 BOTH
 DL
 FFEL

Sort By (SCHPR1)

Sort By: --Select-
 Output Medium: --Select-
 1 SSN
 2 LAST/FIRST NAME

- Select “SSN” sorts the borrowers in Social Security Number order. Or,
- “Last/First Name” sorts by the borrower’s last and fist name..

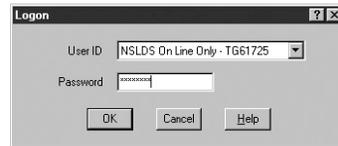
Step 5: Select Submit and Verify that the information is correct and click “Confirm.”

A message will appear indicating the request was successfully submitted. If the repayment information is requested before 10 a.m. EST, the file will usually be available by the end of that business day. If the repayment information is requested after 10 a.m. EST, the file will usually be available by the next business day. After completing these steps, a school can return to Step 4 and select the other option if the school so wishes. That is, a school that selects an extract at Step 4 can return to that step and also select a report; or request data with different criteria, such as delinquency dates or loan types.

Downloading Delinquent Borrower and School Portfolio Report Information from the SAIG Mailbox

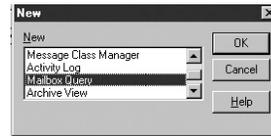
Before downloading the delinquent borrower information or school portfolio information from the SAIG mailbox, ensure the TG# mailbox associated with the NSLDS online User ID you used when logging on to the NSLDS website is set up in the EDconnect software. If this has not been done, contact CPS/SAIG Technical Support at 1-800-330-5947.

Step 1: Log onto the Edconnect software using the User ID associated with the NSLDS User ID that made the request for repayment information.



*Step 2: Select **Now** from the Transmission menu.*

*Step 3: Once EDconnect has finished processing the **Transmission Now** request, select "Mailbox Query" from the New option on the File menu.*



Step 4: EDconnect will provide a list of those files that are available for download. From the list of files available to be downloaded, identify the repayment information that was requested.

Move to TQ	Message Class	Batch Number	Item Number	Description
<input type="checkbox"/>	AHSLDEOP	0000000000000000	20110621400198742764	AD HOC EXTRACTS
<input type="checkbox"/>	DELQCMOP	0000000000000000	20110621400198747461	NSLDS DELING BORROWER REPORT COMMA DELIMITED
<input type="checkbox"/>	DELQFFOP	0000000000000000	20110621400198747851	NSLDS DELING BORROWER REPORT FIXED LENGTH
<input checked="" type="checkbox"/>	DELQFMOP	0000000000000000	20110621400198748010	NSLDS DELING BORROWER REPORT FORMATTED

The message classes consist of eight letters:

- DELQFMOP Delinquent Borrower (Report) DELQ01
- DELQCMOP Delinquent Borrower(Extract: Comma Delimited) DELQ01
- DELQFFOP Delinquent Borrower (Extract :Fix Length) DELQ01
- AHSLDEOP School Portfolio (Extract) SCHPR1

*Step 5: Place a check mark in the **Move to TQ** column next to the message class associated with the requested repayment information.*

Move to TQ	Message Class	Batch Number	Item Number	Description
<input type="checkbox"/>	AHSLDEOP	0000000000000000	20110621400198742764	AD HOC EXTRACTS
<input type="checkbox"/>	DELQCMOP	0000000000000000	20110621400198747461	NSLDS DELING BORROWER REPORT COMMA DELIMITED
<input type="checkbox"/>	DELQFFOP	0000000000000000	20110621400198747851	NSLDS DELING BORROWER REPORT FIXED LENGTH
<input checked="" type="checkbox"/>	DELQFMOP	0000000000000000	20110621400198748010	NSLDS DELING BORROWER REPORT FORMATTED

*Step 6: Select **Now** from the Transmission menu.*

EDconnect will download the file to the designated directory. At this point, a school can rename the file. A school may wish to name a file for the date the file was downloaded.

Step 7: Access the file.

For questions about the SAIG mailbox or downloading files, contact CPS/SAIG Technical Support at 1-800-330-5947.