

Volume VI, Section 4—DL Tools Reports

Reports

Using DL Tools, Version 3.0, you can print a number of reports to assist your Direct Loan reconciliation process. This section provides a description and an example for each of the following reports:

- Cash Report (All years, 2000-2001 and forward)
- Cash Detail Comparison (2001-2002 and forward)
- Loan Detail Comparison – Loan Level (2001-2002 and forward)
- Disbursement Detail Comparison (2002-2003 and forward)
- SAS Cash Detail (2002-2003 and forward)
- SAS Loan and Disbursement Detail (2002-2003 and forward)
- Disbursement Measurement Tool Report (EDExpress schools only; 2002-2003 and forward)
- 732 Loan Detail (2001-2002 only)
- 732 Cash Detail (2001-2002 only)

Each report example represents the 2003-2004 award year. Keep in mind that these reports can be run for multiple award years.

Cash Report

Description

The Cash Report displays cash and disbursement summary amounts and cash detail records. All amounts will be calculated using the cash transaction amounts from Cash Management in DL Tools and disbursement transaction amounts from EDEExpress, or loan, cash or disbursement amounts imported from an external source using the Cash Detail External Add file. (External record layouts are provided in Volume VI, Section 3 of the 2003-2004 COD Technical Reference.)

This report is available for program years 2000-2001 and forward. An EDEExpress database connection is optional.

Note: When printing a Cash Report, if you have not identified a school code in System Setup, you can identify a particular school code in the DL Tools Print dialog. If you opt to leave the school code blank on the Print dialog, you will print a Cash Report for all school codes in your database.

Sample Cash Report – With Disbursement Data Source = EExpress

Report Date: 99/99/9999 U.S. DEPARTMENT OF EDUCATION Page: 99
Report Time: 99:99:99 DIRECT LOAN TOOLS - 2003-2004

Cash Report - Summary

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 99/99/9999 to 99/99/9999

School Code: G99999

Cash Receipts:	\$2,147,483,647
Excess Cash Returned:	-\$2,483,647
Total Cash (Receipts - Excess Cash):	\$2,145,000,000
Total Disbursement Net Amount from EExpress:	\$2,143,000,000
Ending Cash Balance (Total Cash - Total Net Disbursements):	\$2,000,000

Sample Cash Report – With Disbursement Data Source = External Source

Report Date: 99/99/9999 U.S. DEPARTMENT OF EDUCATION Page: 99
Report Time: 99:99:99 DIRECT LOAN TOOLS - 2003-2004

Cash Report - Summary

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 99/99/9999 to 99/99/9999

School Code: G99999

Cash Receipts:	\$2,147,483,648	
Excess Cash Returned:	-\$2,483,648	
Total Cash (Receipts - Excess Cash):		\$2,145,000,000
Total Disbursement Net Amount from External Data:		\$2,145,000,000
Ending Cash Balance (Total Cash - Total Net Disbursements):		\$0

Sample Cash Report – Detail Sorted by Action Type

Report Date: 99/99/9999 U.S. DEPARTMENT OF EDUCATION PAGE: 99
 Report Time: 99:99:99 DIRECT LOAN TOOLS - 2003-2004
 Cash Report - Detail

Sort by: Action Type

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 12/15/2003 to 02/15/2004

School Code: G99999

Action Type	Date	Amount
-----	-----	-----
Receipt	12/15/2003	\$3,126
Receipt	12/18/2003	\$5,881
Receipt	12/19/2003	\$9,217
Receipt	12/28/2003	\$112
Receipt	12/30/2003	\$378
Receipt	01/08/2004	\$1,247
Receipt	01/15/2004	\$4,084
Receipt	01/18/2004	\$3,350
Receipt	02/08/2004	\$1,797
Receipt	02/15/2004	\$954
Excess	12/15/2003	-\$3,126
Excess	12/15/2003	-\$5,881
Excess	12/30/2004	-\$9,217
Excess	12/30/2004	-\$112

Total Cash Receipt Records: 10
 Total Excess Cash Records: 4

Total Cash Receipt Amount: \$30,146
 Total Excess Cash Amount: -\$18,336

Cash Detail Comparison

Description

The Cash Detail Comparison report provides the user with a comparison of Cash Detail records from the SAS file received from COD or the 732 file received from the LOC with Cash Detail records in Cash Management that were entered by the user, either manually or through the Cash Detail External Add import option. (External record layouts are provided in Volume VI, Section 3 of the 2003-2004 COD Technical Reference.)

This report is available for program years 2001-2002 and forward. An EDEExpress database connection is not relevant.

Note: When printing a Cash Report, if you have not identified a school code in System Setup, you can identify a particular school code in the DL Tools Print dialog. If you opt to leave the school code blank on the Print dialog, you will print a Cash Detail Comparison for all school codes in your database.

Sample Cash Detail Comparison – Sorted by Amount

Report Date: 03/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 13:25:19 DIRECT LOAN TOOLS - 2003-2004
 Cash Detail Comparison

Sort by: Amount

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 12/08/2003 to 03/09/2004 Match Status: All
 School Code: G99999 Action Type: All

Tolerance (# days): 5

Action Type	GAPS/Applied Date	Amount	Match Status	Record Source
-----	-----	-----	-----	-----
Receipt	12/08/2003	\$112	Matched	COD
Receipt	12/09/2003	\$112	Matched	School
Receipt	12/18/2003	\$378	Matched	COD
Receipt	12/18/2003	\$378	Matched	School
Receipt	01/01/2004	\$995	Unmatched	COD
Excess	01/08/2004	-\$954	Matched	COD
Excess	01/10/2004	-\$954	Matched	School
Excess	01/08/2004	-\$1,247	Matched	School
Excess	01/08/2004	-\$1,247	Matched	COD
Receipt	02/06/2004	\$1,797	Matched	COD
Receipt	02/08/2004	\$1,797	Matched	School
Excess	02/04/2004	-\$3,126	Matched	School
Excess	02/09/2004	-\$3,126	Matched	COD
Receipt	02/28/2004	\$3,350	Matched	COD
Receipt	02/30/2004	\$3,350	Matched	School
Receipt	03/08/2004	\$4,084	Matched	COD
Receipt	03/08/2004	\$4,084	Matched	School

Totals:
 Matched Records: 16
 Unmatched Records: 1
 COD Cash Detail Records: 9
 School Cash Detail Records: 8

Sample Cash Detail Comparison – Filtered on Action Type and Sorted by Date

Report Date: 03/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 13:25:19 DIRECT LOAN TOOLS - 2003-2004
 Cash Detail Comparison

Sort by: Date

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 12/08/2003 to 02/09/2004 Match Status: All
 School Code: G99999 Trans Type: Excess Cash
 Tolerance (# days): 5

Trans Type	Trans Date	Trans Amount	Match Status	Record Source
Excess	12/08/2003	\$112	Matched	School
Excess	12/08/2003	\$112	Matched	COD
Excess	12/18/2003	\$378	Matched	School
Excess	12/19/2003	\$378	Matched	COD
Excess	01/08/2004	\$954	Unmatched	School
Excess	01/06/2004	\$952	Unmatched	COD
Excess	01/08/2004	\$1,247	Matched	School
Excess	01/08/2004	\$1,247	Matched	COD
Excess	01/08/2004	\$3,126	Matched	School
Excess	01/08/2004	\$3,126	Matched	COD
Excess	01/28/2004	\$23,126	Unmatched	COD
Excess	01/28/2004	\$3,350	Matched	School
Excess	01/28/2004	\$3,350	Matched	COD
Excess	02/08/2004	\$4,084	Matched	School
Excess	02/08/2004	\$4,084	Matched	COD
Excess	02/08/2004	\$5,881	Unmatched	School

Totals:
 Matched Records: 12
 Unmatched Records: 4
 COD Cash Detail Records: 8
 School Cash Detail Records: 8

Loan Detail Comparison – Loan Level

Description

The Loan Detail Comparison – Loan Level report provides the user with a comparison of Loan Detail records from the SAS file received from COD or the 732 file received from the LOC with Loan Detail records imported from loan detail data in EExpress or an external source using the Loan Detail External Add file. (External record layouts are provided in Volume VI, Section 3 of the 2003-2004 COD Technical Reference.)

This report also allows the user to filter on Booked Status. Records are grouped on the report by Match Status (Matched and Unmatched) and Booked Status (Booked and Unbooked). The user may also sort the records within each group by Loan ID or Last Name.

This report is available for program years 2001-2002 and forward. An EExpress database connection is optional.

Note: When printing a Loan Detail Comparison, if you have not identified a school code in System Setup, you can identify a particular school code in the DL Tools Print dialog. If you opt to leave the school code blank on the Print dialog, you will print a Loan Detail Comparison for all school codes in your database.

Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 1

Report Date: 02/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 14:44:22 DIRECT LOAN TOOLS - 2003-2004
 Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/10/2004

Booked Status: Both Booked and Unbooked Match Status: All

BOOKED RECORDS THAT ARE MATCHED

Loan ID	Student's Name	School/COD Net Amount	#School Disbs
-----	-----	-----	-----
999999999S04G99999001	LOAN, STUDENT D	\$500/ \$500	2

Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 2

Report Date: 02/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 14:44:23 DIRECT LOAN TOOLS - 2003-2004
 Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/10/2004

Booked Status: Both Booked and Unbooked Match Status: All

BOOKED RECORDS THAT ARE UNMATCHED

Loan ID	Student's Name	School/COD Net Amount	#School Disbs
999999999S04G99999001	STUDENT, LOAN A	\$500/ \$245	2
999999999S04G99999001	STUDENT, LOAN B	/ \$245	0
999999999S04G99999001	STUDENT, LOAN C	\$500/	2

Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 3

Report Date: 02/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 3
 Report Time: 14:44:23 DIRECT LOAN TOOLS - 2003-2004
 Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/10/2004

Booked Status: Both Booked and Unbooked Match Status: All

UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING)

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
999999999U04G99999001	LOAN, STUDENT E	\$500/ \$500	2

Loan Detail Comparison – Loan Level, Sorted by Loan ID; Page 4

Report Date: 02/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 4
 Report Time: 14:44:25 DIRECT LOAN TOOLS - 2003-2004
 Loan Detail Comparison - Loan Level

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/10/2004

Booked Status: Both Booked and Unbooked Match Status: All

SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS
 *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION

Loan ID	Student's Name	School/COD Net Amount	# School Disbs
999999999S04G99999001	LOAN, STUDENT F	\$500/ \$245	2
999999999S04G99999001	LOAN, STUDENT G	/ \$245	0
999999999S04G99999001	LOAN, STUDENT H	\$500/	2

TOTAL BOOKED RECORDS THAT ARE MATCHED: 1
 TOTAL BOOKED RECORDS THAT ARE UNMATCHED: 3
 TOTAL UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING): 1
 TOTAL SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS: 3
 TOTAL LOANS: 8

Disbursement Detail Comparison

Description

The Disbursement Detail Comparison report provides the user with a comparison of Disbursement Detail records from the SAS file received from COD with Disbursement Detail records imported from an external system using the Disbursement Detail External Add file or disbursement detail data in EExpress. (External record layouts are provided in Volume VI, Section 3 of the 2003-2004 COD Technical Reference.)

This report also allows the user to filter on Booked Status. Records are grouped on the report by Match Status (Matched and Unmatched) and Booked Status (Booked and Unbooked). The user may also sort the records within each group by Loan ID or Last Name. The report contains Loan ID, Student's Name, Disbursement #/Sequence #, and School/COD Net Amount.

This report is available for program years 2002-2003 and forward. An EExpress database connection is optional.

Note: When printing a Disbursement Detail Comparison, if you have not identified a school code in System Setup, you can identify a particular school code in the DL Tools Print dialog. If you opt to leave the school code blank on the Print dialog, you will print a Disbursement Detail Comparison for all school codes in your database.

Disbursement Detail Comparison – Sorted by Loan ID, Page 1

Report Date: 02/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 14:44:22 DIRECT LOAN TOOLS - 2003-2004
Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/10/2004
Booked Status: Both Booked and Unbooked Match Status: All

BOOKED RECORDS THAT ARE MATCHED

Loan ID	Student's Name	Disb #/ Seq #	School/COD Net Amount
999999999S04G99999001	LOAN, STUDENT A	1/ 1	\$500/ \$500

Disbursement Detail Comparison – Sorted by Loan ID, Page 2

Report Date: 02/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 14:44:23 DIRECT LOAN TOOLS - 2003-2004
 Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/10/2004

Booked Status: Both Booked and Unbooked Match Status: All

BOOKED RECORDS THAT ARE UNMATCHED

Loan ID	SCHOOL	Disb#	Seq#	Date	Type	Gross	Fee	Rebate	Net	Net Adj
	COD	Disb#	Seq#	Date	Type	Gross	Fee	Rebate	Net	Net Adj
999999999S04G99999001					LOAN, STUDENT B					
		1	1	01/01/2004	D	\$2,000	\$60	\$30	\$1,970	
		1	1	01/20/2004	D	\$2,000	\$60	\$30	\$1,970	
999999999S04G99999001					LOAN, STUDENT C					
		2	1	01/01/2004	D	\$1,000	\$30	\$15	\$985	
					NO MATCHING COD DISBURSMENT EXISTS					
999999999S04G99999001					LOAN, STUDENT D					
		1	2	01/01/2004	A	\$2,500	\$75	\$38	\$2,463	\$500
		2	2	01/01/2004	A	\$2,500	\$75	\$38	\$2,463	\$500
999999999S04G99999001					LOAN, STUDENT E					
		2	2	01/01/2004	A	\$500	\$15	\$8	\$493	\$100
					NO MATCHING COD DISBURSMENT EXISTS					

Disbursement Detail Comparison – Sorted by Loan ID, Page 3

Report Date: 02/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 3
 Report Time: 14:44:23 DIRECT LOAN TOOLS - 2003-2004
 Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/10/2004

Booked Status: Both Booked and Unbooked Match Status: All

UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING)

Loan ID	Student's Name	Disb #/ Seq #	School/COD Net Amount
-----	-----	-----	-----
999999999S04G99999001	LOAN, STUDENT F	1/ 1	1,500/\$1,500

Disbursement Detail Comparison – Sorted by Loan ID, Page 4

Report Date: 02/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 4
 Report Time: 14:44:25 DIRECT LOAN TOOLS - 2003-2004
 Disbursement Detail Comparison

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 End Date: 01/10/2004
 Booked Status: Both Booked and Unbooked Match Status: All

SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS
 *NOTE - SCHOOL RECORDS OUTSIDE OF SAS DATE RANGE WILL APPEAR IN THIS SECTION

Loan ID	SCHOOL	Disb#	Seq#	Date	Student's Name	Type	Gross	Fee	Rebate	Net	Net Adj
	COD	Disb#	Seq#	Date		Type	Gross	Fee	Rebate	Net	Net Adj

999999999U04G99999001					LOAN, STUDENT G						
		1	1	01/01/2004		D	\$1,000	\$30	\$15	\$985	
		1	1	01/20/2004		D	\$1,000	\$30	\$15	\$985	
999999999U04G99999001					LOAN, STUDENT H						
					NO MATCHING SCHOOL DISBURSMENT EXIST						
		2	1	01/01/2004		D	\$50	\$15	\$8	\$493	
999999999U04G99999001					LOAN, STUDENT I						
		1	2	01/01/2004		A	\$2,500	\$75	\$38	\$2,463	\$500
		2	2	01/01/2004		A	\$2,500	\$75	\$38	\$2,463	\$500
999999999S04G99999001					LOAN, STUDENT J						
					NO MATCHING SCHOOL DISBURSMENT EXISTS						
		2	2	01/01/2004		A	\$1,000	\$30	\$15	\$985	\$500

TOTAL BOOKED RECORDS THAT ARE MATCHED: 1
 TOTAL BOOKED RECORDS THAT ARE UNMATCHED: 4
 TOTAL UNBOOKED RECORDS THAT ARE MATCHED (MPN MISSING): 1
 TOTAL SCHOOL RECORDS THAT ARE NOT ON SAS OR MISMATCHED SAS UNBOOKED RECORDS: 4
 TOTAL DISBURSMENTS: 10

SAS Cash Detail

Description

The SAS Cash Detail report displays the information from SAS Cash Detail records in the database. SAS Cash Detail data is received from COD and imported into DL Tools. This report contains Transaction Type, Transaction Date, Transaction Amount, COD Run Date, and GAPS Control/Check Number.

This report is available for program year 2002-2003 and forward. An EDEExpress database connection is not relevant.

Sample SAS Cash Detail – Sorted by Action Type

Report Date: 03/09/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 16:16:33 DIRECT LOAN TOOLS - 2003-2004
 SAS Cash Detail

Sort by: Trans Type

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 12/31/2003 to 03/01/2004 Trans Type: All

School Code: G99999

End Date: 03/01/2004

Trans Type	Trans Date	Trans Amount	COD Run Date	GAPS Control/Check Number
Receipt	02/08/2004	\$3,126	02/09/2004	P999P00000000
Receipt	02/08/2004	\$5,881	02/09/2004	P999P00000000
Receipt	02/08/2004	\$9,217	02/09/2004	P999P00000000
Receipt	02/08/2004	\$112	02/09/2004	P999P00000000
Receipt	02/08/2004	\$378	02/09/2004	P999P00000000
Receipt	02/08/2004	\$1,247	02/09/2004	P999P00000000
Receipt	02/08/2004	\$4,084	02/09/2004	P999P00000000
Receipt	02/08/2004	\$3,350	02/09/2004	P999P00000000
Receipt	02/08/2004	\$1,797	02/09/2004	P999P00000000
Receipt	02/08/2004	\$954	02/09/2004	P999P00000000
Excess	02/13/2004	\$3,126	02/14/2004	P999P00000000
Excess	02/13/2004	\$112	02/14/2004	P999P00000000
Excess	02/13/2004	\$378	02/14/2004	P999P00000000

Total Cash Receipt Records: 10
 Total Excess Cash Records: 3
 Total SAS Cash Detail Records: 13

Total Cash Receipt Amount: \$30,146
 Total Excess Cash Amount: -\$ 3,616

SAS Loan and Disbursement Detail

Description

The SAS Loan and Disbursement Detail report displays the information from SAS Loan and Disbursement Detail records in the database. SAS Loan and Disbursement Detail data is received from COD and imported into DL Tools. This report contains Student's Name, Loan ID, Record Type, Gross Amount, Fee Amount, Interest Rebate Amount, and Net Amount.

This report is available for program years 2002-2003 and forward. An EDEExpress database connection is not relevant.

Sample SAS Loan Detail – Filtered for Both Booked and Unbooked, Page 1

Report Date: 05/06/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 10:44:30 DIRECT LOAN TOOLS - 2003-2004
 SAS Loan Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 Booked Status: Booked and Unbooked
 End Date: 05/01/2004 Loan Type: All

Student's Name PLUS Borrower's Name Loan ID	Record Type	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount
LIWANAG, Student F					
999999999S04G99999001	Unbooked	\$500	\$15	\$8	\$493
999999999U04G99999002	Unbooked	\$2,000	\$60	\$30	\$1,970
LIWANAG, STUDENT G					
888888888S04G99999001	Unbooked	\$2,000	\$60	\$30	\$1,970
888888888S04G99999002	Unbooked	\$2,000	\$60	\$30	\$1,970
888888888U04G99999001	Unbooked	\$2,000	\$60	\$30	\$1,970
ROONEY, STUDENT M					
ROONEY, PARENT A					
777777777S04G99999001	Booked	\$2,000	\$60	\$30	\$1,970
777777777S04G99999002	Booked	\$2,000	\$60	\$30	\$1,970
777777777P04G99999001	Booked	\$2,000	\$80	\$30	\$1,950
DOUGHERTY, STUDENT B					
666666666S04G99999001	Booked	\$2,000	\$60	\$30	\$1,970
666666666S04G99999002	Booked	\$2,000	\$60	\$30	\$1,970
666666666U04G99999001	Booked	\$2,000	\$60	\$30	\$1,970
GARUBA, STUDENT O					
555555555S04G99999001	Booked	\$500	\$15	\$80	\$493
555555555S04G99999002	Booked	\$2,000	\$60	\$30	\$1,970
555555555U04G99999001	Booked	\$2,000	\$60	\$30	\$1,970
KID, Student G					
000000000S04G99999001	Unbooked	\$2,000	\$60	\$30	\$1,970
KIDANE, STUDENT G					
444444444S04G99999001	Unbooked	\$2,000	\$60	\$33	\$1,970
444444444S04G99999002	Unbooked	\$2,000	\$60	\$33	\$1,970
444444444U04G99999001	Unbooked	\$2,000	\$60	\$33	\$1,970
GERMANY, STUDENT T					
333333333S04G99999001	Booked	\$2,000	\$60	\$30	\$1,970
333333333S04G99999002	Booked	\$2,000	\$60	\$30	\$1,970
333333333U04G99999001	Booked	\$2,000	\$60	\$30	\$1,970
GONSALVES, STUDENT M					
GONSALVES, PARENT M					
222222222S04G99999001	Unbooked	\$2,000	\$60	\$30	\$1,970
222222222S04G99999002	Unbooked	\$2,000	\$60	\$30	\$1,970
222222222U04G99999001	Unbooked	\$2,000	\$60	\$30	\$1,970
222222222P04G99999001	Unbooked	\$2,000	\$80	\$30	\$1,950
ROSS, STUDENT					
111111111S04G99999001	Unbooked	\$2,000	\$60	\$30	\$1,970
111111111S04G99999002	Unbooked	\$2,000	\$60	\$30	\$1,970
111111111U04G99999001	Unbooked	\$2,000	\$60	\$30	\$1,970

Sample SAS Loan Detail – Filtered for Both Booked and Unbooked, Page 2

Report Date: 05/06/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 10:44:30 DIRECT LOAN TOOLS - 2003-2004
 SAS Loan Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 Booked Status: Booked and Unbooked

End Date: 05/01/2004 Loan Type: All

Student's Name	Record	Gross	Fee	Int Rebate	Net
PLUS Borrower's Name	Type	Amount	Amount	Amount	Amount
Loan ID					
-----	-----	-----	-----	-----	-----

Total Booked Loans: 12
 Total Unbooked Loans: 16
 Total Loans: 28

Total Loan Gross Amount: \$53,000
 Total Loan Net Amount: \$52,166

Sample SAS Loan and Disbursement Detail – Filtered for Booked Only, Page 1

Report Date: 05/06/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 10:44:56 DIRECT LOAN TOOLS - 2003-2004
 SAS Loan and Disbursement Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 Booked Status: Booked and Unbooked
 End Date: 05/01/2004 Loan Type: All

Borrower's Name	Record Type	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount		

	Disb #	Seq #	Type	Disb Date	Net Amount		

LIWANAG, PARENT G							
999999999P04G99999001			Booked	\$500	\$20	\$8	\$488
999999999P04G99999002			Booked	\$2,000	\$80	\$30	\$1,950
	1	1	D	01/10/2004	\$500		\$488
	1	2	A	01/10/2004	\$250		\$244
	2	1	D	01/10/2004	\$500		\$488
LIWANAG, STUDENT G							
666666666S04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
666666666S04G99999002			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
666666666U04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
ROONEY, STUDENT M							
777777777S04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
777777777S04G99999002			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
777777777U04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
DOUGHERTY, STUDENT B							
888888888S04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/11/2004	\$1000		\$985
888888888S04G99999002			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
888888888U04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/11/2004	\$1000		\$985
GARUBA, STUDENT O							
222222222S04G99999001			Booked	\$500	\$15	\$8	\$493
	1	1	D	01/10/2004	\$250		\$247
222222222S04G99999002			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
222222222U04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
KID, STUDENT G							
011111111S04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
KIDANE, STUDENT G							
111111111S04G99999001			Booked	\$2,000	\$60	\$30	\$1,970
	1	1	D	01/10/2004	\$1000		\$985
111111111S04G99999002			Booked	\$2,000	\$60	\$30	\$1,970

Sample SAS Loan and Disbursement Detail – Filtered for Booked Only, Page 2

Report Date: 05/06/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 10:44:56 DIRECT LOAN TOOLS - 2003-2004
 SAS Loan and Disbursement Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 Booked Status: Booked and Unbooked

End Date: 05/01/2004 Loan Type: All

Borrower's Name Loan ID	Record Type	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount
Disb #	Seq #	Type	Disb Date	Gross Amount	Net Amount
111111111U04G99999001	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
GERMANY, ANTOINE T 333333333S04G99999001	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
333333333S04G99999002	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
333333333U04G99999001	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
GONSALVES, FRED M 144444444S04G99999001	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
GONSALVES, NICOLE M 444444444S04G99999001	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
444444444S04G99999002	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
444444444U04G99999001	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
ROSS, SUSAN 555555555S04G99999001	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
555555555S04G99999002	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
555555555U04G99999001	1 Booked	1 \$2,000	D \$60	01/10/2004 \$1000 \$30	\$985 \$1,970
Total Booked Loans:	28				
Total Unbooked Loans:	0				
Total Loans:	28				
Total Disbursements:	29				
Total Loan Gross Amount:		\$53,000			
Total Loan Net Amount:		\$52,168			

Disbursement Measurement Tool Report (EExpress Schools Only)

Description

This report is for EExpress Schools only, and allows you to print out the Disbursement Measurement Tool report. This report monitors the disbursement process by calculating and averaging the actual process time from entry of actual disbursements, to sending the actual disbursements in a batch to COD, and to booking the loan. The report compares the average number of days elapsed to your tolerances (or guidelines) in DL Tools System Setup. The user will have the ability to get an Actual Disbursement Measurement Report with subtotals and totals for the records in the list. This report also contains the Student's Name, PLUS Borrower's Name, Disbursement Date/#/Type, Batched Date and Days Elapsed, Booked Date and Days Elapsed.

This report is available for program years 2002-2003 and forward. An EExpress database connection is required.

Sample Disbursement Measurement Tool Report, Page 1

Report Date: 04/16/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 20:11:59 DIRECT LOAN TOOLS - 2003-2004

Disbursement Measurement Tool Report
 (ALL RECORDS) Sort: Last Name

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 12/01/2003 to 04/01/2004 Tolerance (Disbursed to Batched): 10

School Code: G99999 Tolerance (Disbursed to Booked): 10

Student's Name	Disb	Batched	Disb/Batched	Disb/Bked
PLUS Borrower's Name	Date/#/Type	Date	Days Elapsed	Booked Days
Loan ID				

JONES, STUDENT A.				
JONES, PARENT				
999999999P04G99999001	01/16/2004 1 D	03/16/2004	60	03/18/2004 62
999999999S04G99999001	01/15/2004 1 D	03/16/2004	61	03/18/2004 62
	01/18/2004 1 A	03/16/2004	58	
999999999U04G99999001	01/05/2004 1 D	03/16/2004	71	72*
	02/10/2004 2 D	03/16/2004	35	
	03/01/2004 2 A	03/16/2004	15	
RUBEN, STUDENT I.				
BITTER, PARENT				
999999999P04G99999001	01/10/2004 1 D	03/16/2004	66	03/18/2004 68
	03/15/2004 1 A	03/16/2004	1	
999999999S04G99999001	01/30/2004 1 D	03/16/2004	46	
	01/18/2004 3 D	03/16/2004	2	03/18/2004 52
	03/20/2004 3 A	03/16/2004	4	
ZUBER, STUDENT I.				
999999999S04G99999001	01/30/2004 1 D	03/16/2004	46	03/18/2004 52
	03/18/2004 3 D	03/16/2004	2	

Sample Disbursement Measurement Tool Report, Page 2

Report Date: 04/16/2004 U.S. DEPARTMENT OF EDUCATION PAGE: 2
 Report Time: 20:11:59 DIRECT LOAN TOOLS - 2003-2004

Disbursement Measurement Tool Report
 (ALL RECORDS)

Sort: Last Name

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 12/01/2003 to 04/01/2004 Tolerance (Disbursed to Batched): 10

School Code: G99999 Tolerance (Disbursed to Booked): 10

Student's Name	Disb/Batched			Disb/Bked	
PLUS Borrower's Name	Disb	Batched	Days	Booked	Days
Loan ID	Date/#/Type	Date	Elapsed	Date	Elapsed
-----	-----	-----	-----	-----	-----

Recommended Tolerance (Disbursed to Batched): 0
 Recommended Tolerance (Disbursed to Booked): 0

Total Number of PLUS Disbursement Records: 3
 Average Days Elapsed (Disbursed to Batched): 42.33
 Average Days Elapsed (Disbursed to Booked): 44.00

Total Number of Subsidized Disbursement Records: 7
 Average Days Elapsed (Disbursed to Batched): 31.28
 Average Days Elapsed (Disbursed to Booked): 37.71

Total Number of Unsubsidized Disbursement Records: 3
 Average Days Elapsed (Disbursed to Batched): 40.33
 Average Days Elapsed (Disbursed to Booked): 219.00

Total Number of Disbursement Records: 13
 Average Days Elapsed (Disbursed to Batched): 40.00
 Average Days Elapsed (Disbursed to Booked): 88.00

* - Current Date Used

732 Loan Detail (2001-2002 only)

Description

The 732 Loan Detail report displays the information from 732 Loan Detail records in the DL Tools database. The 732 Loan Detail data was received from the LOC and imported into DL Tools using the 732 Cash Detail and Loan Detail import type. An EDEExpress database connection is not relevant.

This report is available for program year 2001-2002 only.

Note: The data from the 732 report was rolled into the SAS starting with program year 2002-2003. A 732 report is not generated for program year 2002-2003 and forward.

Sample 732 Loan Detail Report – Filtered for Both Booked and Unbooked

Report Date: 02/09/2002 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 16:19:01 DIRECT LOAN TOOLS - 2001-2002
 732 Loan Detail

Sort by: Loan ID

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

School Code: G99999 Booked Status: Both Booked and Unbooked
 As of Date: 01/10/2002 Loan Type: All

Student's Name Loan ID	Record Type	Gross Amount	Fee Amount	Int Rebate Amount	Net Amount
LIWANAG, PARENT, G 111111111P02G99999001	Booked	\$500	\$20	\$8	\$488
LIWANAG, STUDENT, G 111111111S02G99999001	Booked	\$500	\$15	\$8	\$493
LIWANAG, STUDENT, G 222222222S02G99999002	Booked	\$500	\$15	\$8	\$493
LIWANAG, STUDENT, G 222222222U02G99999001	Booked	\$500	\$15	\$8	\$493
ROONEY, STUDENT, M 333333333S02G99999001	Unbooked	\$500	\$15	\$8	\$493
ROONEY, STUDENT, M 333333333S02G99999002	Unbooked	\$500	\$15	\$8	\$493
ROONEY, STUDENT, M 333333333U02G99999001	Unbooked	\$500	\$15	\$8	\$493
DOUGHERTY, STUDENT, B 444444444S02G99999001	Booked	\$200	\$6	\$3	\$197
DOUGHERTY, STUDENT, B 444444444S02G99999002	Booked	\$200	\$6	\$3	\$197
DOUGHERTY, STUDENT, B 444444444U02G99999001	Booked	\$200	\$6	\$3	\$197
GARUBA, STUDENT, O 555555555S02G99999001	Unbooked	\$500	\$15	\$8	\$493
GARUBA, STUDENT, O 555555555S02G99999002	Unbooked	\$500	\$15	\$8	\$493
GARUBA, STUDENT, O 555555555U02G99999001	Unbooked	\$500	\$15	\$8	\$493
KIDANE, PARENT, G 666666666P02G99999001	Booked	\$500	\$20	\$8	\$488
KIDANE, STUDENT, G 666666666S02G99999001	Booked	\$500	\$15	\$8	\$493
KIDANE, STUDENT, G 666666666S02G99999002	Booked	\$500	\$15	\$8	\$493
KIDANE, STUDENT, G 666666666U02G99999001	Booked	\$500	\$15	\$8	\$493
GERMANY, STUDENT, T 777777777S02G99999001	Unbooked	\$500	\$15	\$8	\$493
GERMANY, STUDENT, T 777777777S02G99999002	Unbooked	\$500	\$15	\$8	\$493
GERMANY, STUDENT, T 777777777U02G99999001	Unbooked	\$500	\$15	\$8	\$493

732 Cash Detail (2001-2002 only)

Description

The 732 Cash Detail report displays the information from 732 Cash Detail records in the DL Tools database. The 732 Cash Detail data was received from the LOC and imported into DL Tools using the 732 Cash Detail and Loan Detail import type. An EDEExpress database connection is not relevant.

This report is available for program year 2001-2002 only.

Note: The data from the 732 report was rolled into the SAS starting with program year 2002-2003. A 732 report is not generated for program year 2002-2003 and forward.

Sample 732 Cash Detail Report – Sorted by Action Type

Report Date: 03/10/2002 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 16:16:33 DIRECT LOAN TOOLS - 2001-2002
 732 Cash Detail

Sort by: Action Type

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 12/31/2001 to 03/01/2002 Action Type: All

School Code: G99999

As of Date: 03/01/2001

Action Type	GAPS/Applied Date	Amount	LOC Posting Date	GAPS Control/Check Number
-----	-----	-----	-----	-----
Receipt	02/08/2001	\$3,126	02/08/2001	P999P00000000
Receipt	02/08/2001	\$5,881	02/08/2001	P999P00000000
Receipt	02/08/2001	\$9,217	02/08/2001	P999P00000000
Receipt	02/08/2001	\$112	02/08/2001	P999P00000000
Receipt	02/08/2001	\$378	02/08/2001	P999P00000000
Receipt	02/08/2001	\$1,247	02/08/2001	P999P00000000
Receipt	02/08/2001	\$4,084	02/08/2001	P999P00000000
Receipt	02/08/2001	\$3,350	02/08/2001	P999P00000000
Receipt	02/08/2001	\$1,797	02/08/2001	P999P00000000
Receipt	02/08/2001	\$954	02/08/2001	P999P00000000
Excess	02/13/2001	-\$3,126	02/13/2001	P999P00000000
Excess	02/13/2001	-\$112	02/13/2001	P999P00000000
Excess	02/13/2001	-\$378	02/13/2001	P999P00000000

Total Cash Receipt Records: 10
 Total Excess Cash Records: 3
 Total 732 Cash Detail Records: 13

Total Cash Receipt Amount: \$30,146
 Total Excess Cash Amount: -\$ 3,616

Sample 732 Cash Detail Report – Sorted by Action Type and Sorted by Date

Report Date: 01/22/2002 U.S. DEPARTMENT OF EDUCATION PAGE: 1
 Report Time: 11:29:22 DIRECT LOAN TOOLS - 2001-2002
 732 Cash Detail

Sort by: GAPS/Applied Date

THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

Date Range: 12/31/2001 to 01/10/2002 Action Type: Excess Cash

School Code: G99999

As of Date: 02/01/2000

Action Type	GAPS/Applied Date	Amount	LOC Posting Date	GAPS Control/Check Number
Excess	01/01/2002	-\$1,000	01/02/2002	P063P20003769
Excess	01/07/2002	-\$1,000	01/08/2002	P063P20003764

Total Excess Cash Records: 2
 Total Cash Receipt Records: 0
 Total 732 Cash Detail Records: 2

Total Cash Receipt Amount: \$0
 Total Excess Cash Amount: -\$2,000