
Appendix K. IRB Procedures Memorandums

The following is a list of **current** IRB procedures memoranda.

Any superseded memos are not included on this list

FISCAL YEAR 1990

- IRB-90-1** Institutional Review Policy and Procedures For Violations of 34 CFR 682.604(b)(2) - Maintaining Eligibility
- IRB-90-4** Disposition of Excess Cash/Check for Perkins Loan Program
- IRB-90-6** Closed School Procedures
- IRB-90-7** Procedures for Processing Missing and Unsigned Certification Statements
- IRB-90-8** Emergency Action Regulations
- IRB-90-10** IRB Procedure for Non-Compliance with Delayed Certification of Loans
- IRB-90-11** Pell Cost of Attendance (COA) for Students Receiving Funds under the Job Training Partnership Act (JTPA)

FISCAL YEAR 1991

- IRB-91-1** Guidelines for the Selection of Supplemental Educational Opportunity Grant (SEOG) Recipients
- IRB-91-4** Procedures for Submitting Requests for FISAP Recalculations
- IRB-91-5** Preparation of Final Program Review Determination (FPRD)
- IRB-91-6** Guidelines for Use of *The Federal Student Financial Aid Handbook*, Dear Colleague Letters, etc. as References for Program Review Findings
- IRB-91-7** Guidelines for Ability to Benefit (ATB)
- IRB-91-8** Expected Date of Receipt of Program Review Report
- IRB-91-9** Simplified Formula Rate Change
- IRB-91-10** Minimum Liability, Fine for Program Review Findings and Violations
- IRB-91-11** Guidelines for Title IV Payments to Students When an Institution Loses its Eligibility to Participate in the Title IV Programs
- IRB-91-12** Unannounced Program Review
- IRB-91-13** Perkins Loan and College Work-Study Program Awards to Undergraduate Students Having a First Baccalaureate or Professional Degree
- IRB-91-14** Guidelines for Handling Financial Aid Transcript Requests of Closed Schools
- IRB-91-15** Guidelines for Default Management Reviews
- IRB-91-16** Procedures for Treatment of Pell Grant Underawards from Prior Years

IRB Procedures Memorandums (continued)

FISCAL YEAR 1991 (CONTINUED)

- IRB-91-17** Generic Paragraphs and DAPR's Revised Deficiency Codes
- IRB-91-18** Procedure for Review of Institutions with Consortium/Contractual Agreements
- IRB-91-19** Procedure for Handling Suspected Misrepresentation
- IRB-91-20** Interpretation and Application of the Regulatory Definition for "Clock Hour"
- IRB-91-21** New Guidelines -- Clearance Process
- IRB-91-22** Procedures for Liabilities and Fines for Excess Cash
- IRB-91-23** Revised Guidelines for Processing Missing or Unsigned Anti-Drug Certification Statements
- IRB-91-24** Guidelines for Processing Final Program Review Liability Determinations For Schools In Bankruptcy
- IRB-91-25** Guidelines for the Escrow Process
- IRB-91-26** FRPD Clearance Form
- IRB-91-27** Guidelines for Verification of Student Data
- IRB-91-28** Program Review Format Revisions

FISCAL YEAR 1992

- IRB-92-1** Audit/Program Review CAN's for Recoveries
- IRB-92-2** Ability to Benefit Guidelines - Update
- IRB-92-3** Method of Calculating the Actual Loss to the Department for Ineligible Stafford and SLS Loans
- IRB-92-4** Perkins Excess Cash Procedure
- IRB-92-5** Emergency Action Referrals to Program Compliance Branch
- IRB-92-6** Simplified Formula Rate Change
- IRB-92-7** Review of Institutional Compliance with Pell Grant Submission Requirements
- IRB-92-8** Escrow School List/Procedures
- IRB-92-9** Certified Mail Receipt Cards for Final Program Review Determination (FPRD) Letters -- Procedural Change
- IRB-92-10** Change Concerning Administrative Hearing "On the Record"

IRB Procedures Memorandums (continued)

FISCAL YEAR 1992 (CONTINUED)

- IRB-92-11** Subpoenas - Guidelines for IRB Staff
- IRB-92-12** Federal Perkins Loan Excess Cash Procedures
- IRB-92-13** GSL Cost of Attendance--Tuition and Fee Component
- IRB-92-14** Judgemental and Statistical Sampling
- IRB-92-15** Statistical Sampling System
- IRB-92-16** Proposed Fine in Final Program Review Determination Letters (FPRD) for Bankrupt/Closed Schools
- IRB-92-17** Tracking And Monitoring Unannounced Program Review

FISCAL YEAR 1993

- IRB-93-1** Common Accounting Numbers (CANs) for Recoveries
- IRB-93-2** Guidelines for Reviewers Monitoring an Institution's Safeguarding of IRB Tax Information and Documents While Participating in the IRS/ED Skiptracing Program
- IRB-93-3** Institution Nonresponse To Review Report
- IRB-93-4** Revised Reimbursement Procedures
- IRB-93-5** Guidance/Referral Form for Compliance/Enforcement or Eligibility Issues
- IRB-93-6** Interim Guidelines for Short-Term Programs and Vocational Schools
- IRB-93-7** Revised Guidance on Proposing Informal Fines
- IRB-93-8** Student Credit Balance Finding
- IRB-93-9** New Statement in FPRD: Potential Increase in Proposed Informal Fines if Action is Taken
- IRB-93-10** IMD's Deficiency Code Update
- IRB-93-11** Compliance Exemptions/Flood Disaster Areas: Financial Aid Transcripts and Verification
- IRB-93-12** Procedures for Assessing Penalties for Liabilities Resulting from Recalculated Fair-Share Funds
- IRB-93-13** Reimbursement and the 30-week Academic Year

IRB Procedures Memorandums (continued)

FISCAL YEAR 1994

- IRB-94-1** Current Interest Rate for Outstanding Debts (NR)
- IRB-94-2** Common Accounting Numbers (CANs) for Recoveries
- IRB-94-3** Revised Form for Reporting Program Reviews Liabilities to Financial Management
- IRB-94-4**
- IRB-94-5**
- IRB-94-6**
- IRB-94-7**
- IRB-94-8**
- IRB-94-9**
- IRB-94-10**
- IRB-94-11**
- IRB-94-12**
- IRB-94-13**
- IRB-94-14**
- IRB-94-15**
- IRB-94-16**