

Custom Layouts

2002-2003 Custom Record Layouts

Schools, Servicers and Software developers that program their own Pell Processing system will use the Custom Record Layouts (or Legacy Record Layouts). Phase In Participants will notice minimal changes in the legacy record layouts. Details of the changes are also listed in the 2002-2003 Implementation Section.

SAIG Transmission

- SAIG Transmission Header Record Description
- SAIG Transmission Batch Header Record Description
- SAIG Transmission Batch Trailer Record
- SAIG Transmission Trailer Record

Creating an Origination Record and Receiving Acknowledgement

- Grant Batch Header Record Description
- Grant Batch Trailer Record Description
- Origination Record Description
- Origination Acknowledgement Record Description

Batch Reject Reasons

- Origination and Disbursement Record Batch Reject Reasons
- Disbursement Record Batch Reject Reasons
- Data Request Record Batch Reject Reasons

Creating a Disbursement Record and Receiving Acknowledgement

- Disbursement Record Description
- Disbursement Acknowledgement Record Description

Receiving and Processing ESOAs

- ESOA Record Description (Summary)
- ESOA Record Description (Detail)

Printing the ESOA

- 2002-2003 ESOA Print Format
- ESOA Printing Guidelines
- Institution Data Records and Acknowledgements
- Institution Data Record Description
- Institution Data Acknowledgement Record Description

Electronic Data Requests

- Data Requests: Multiple Reporting, Reconciliation, SOA, YTD Record Description
- Data Request Acknowledgements Record Description
- Multiple Reporting Record Description
- Reconciliation File Record Description
- Year-to-Date Record (Origination) Description
- Year-to-Date Record (Disbursement) Description
- Year-to-Date Record (Summary) Description

Importing Data to Populate Databases

- External Origination Add/Change Record Description
- External Disbursement Add/Change Record Description

SAIG Transmission Records

What's included:

- SAIG Transmission Header Record Description
- SAIG Transmission Batch Header Record Description
- SAIG Transmission Batch Trailer Record
- SAIG Transmission Trailer Record

Note: The Title IV Wide Area Network (TIVWAN) has been renamed to the Student Aid Internet Gateway (SAIG).

Categories for the record layouts are as follows:

- **Start** – First position of the field.
- **End** – Last position of the field.
- **Length** – Sum of the positions assigned to a field.
- **Type** – Alpha (A) or Numeric (N) character that indicates the required value for the field.
- **Field Name** – General term that acknowledges the field.
- **Description** – Explanation that gives clear purpose of the use of the field.
- **Valid Values** – Predefined content that satisfies processing requirements to be used in the field. A “blank” listed as a valid value also indicates that the data element is not a required field. Elements other than those described will be rejected by the software.
- **Processing Notes/Edits** – Comments related to the process that merit attention.

SAIG Transmission Header Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	5	5	A/N	SAIG Transmission Header ID	Literal value for Header ID	Constant: "O*N01"	<i>Missing Transmission Header – Reject Transmission</i>
6	53	48	A	Unused	Reserved for future use	Constant spaces	
54	55	2	A/N	Header Indicator	SAIG Transmission Header Indicator	Constant: "73"	
		XX	A	Unused	Length extended to make the transmission records match the Message Class record length.	Constant spaces	
		≥80		Total Record Length			

Type = A (Alphanumeric)

= N (Numeric)

= D (Date)

SAIG Transmission Batch Header Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	5	5	A/N	SAIG Batch Header Identification Number	SAIG Batch Header ID	Constant: "O*N05"	<i>Missing Transmission Trailer – Reject Transmission; No detail records – Reject Transmission</i>
6	12	7	A/N	Header Destination Number	SAIG Destination Mailbox ID	'TGXXXXXX' where 'XXXXXX' is a five-digit number assigned to Destination	
13	19	7	A	Unused	Reserved for future use	Constant spaces	
20	24	5	A/N	Header Class Label	Text used to identify that the next field is a Message Class	Constant: ",CLS = "	
25	32	8	A/N	Header Message Class	Valid Message Class	Format = XXXXYY[IN/OP] where: XXXX = Literal for rec type YY = last year in cycle = '03' for 2002-2003 IN = for records IN to Pell OP = for records OUT of Pell	
33	36	4	A/N	Header XXX Label		Constant: ",XXX"	
37	41	5	A/N	Header Batch label	Text used to identify the next field is a Batch ID	Constant: ",BAT = "	
42	58	17	A/N	Header Batch ID	17-digit character batch ID. If not used, set to all zeros.	Batch ID: "00000000000000000"	

SAIG Transmission Batch Header Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
59	64	6	A/N	Header NCNT Label	Text used to identify the next field is the number of records included in this batch.	Constant: ",NCT = "	
65	70	6	N	Header NCNT	Number of records included in this batch	"000000"	
		XX	A	Unused	Length extended to make the transmission records match the Message Class record length.	Constant spaces	
		≥80		Total Record Length			

SAIG Transmission Batch Trailer Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	5	5	A/N	SAIG Batch Trailer Identification Number	Record Identifier	Constant: "O*N95"	<i>Missing Transmission Trailer – Reject transmission; No detail records – Reject transmission</i>
6	12	7	A/N	Trailer Destination Number	SAIG Destination Mailbox ID	'TGXXXXXX' where 'XXXXXX' is a five-digit number assigned to Destination	
13	19	7	A	Unused	Reserved for future use	Constant spaces	
20	24	5	A/N	Trailer Class Label	Text used to identify that the next field is a Message Class	Constant: ",CLS = "	
25	32	8	A/N	Trailer Message Class	Valid Message Class	Format = XXXXYY[IN/OP] where: XXXX = Literal for rec type YY = last year in cycle = '03' for 2002-2003 IN = for records IN to Pell OP = for records OUT of Pell	
33	36	4	A/N	Trailer XXX Label		Constant: ",XXX"	

SAIG Transmission Batch Trailer Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
37	41	5	A/N	Trailer Batch Label	Text Used to identify the next field is a Batch ID	Constant: “,BAT = ”	
42	58	17	A/N	Trailer Batch ID	17-digit character batch ID. If not used set to all zeros	Batch ID = “000000000000000000”	
59	64	6	A/N	Trailer NCNT Label	Text used to identify the next field is the number of records included in this batch.	Constant: “,NCT = ”	
65	70	6	N	Trailer NCNT	Number of records included in this batch	“000000”	
		XX	A	Unused	Length extended to make the transmission records match the Message Class record length.	Constant spaces	
		≥80		Total Record Length			

SAIG Transmission Trailer Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	5	5	A/N	SAIG Transmission Trailer ID	Literal value for Trailer ID	Constant: "O*N99"	<i>Missing Transmission Trailer – Reject transmission; No detail records – Reject transmission</i>
6	53	48	A	Unused	Reserved for future use	Constant spaces	
54	55	2	A/N	Header Indicator	WAN Transmission Trailer Indicator	Constant: "73"	
		XX	A	Unused	Length extended to make the transmission records match the Message Class record length.	Constant spaces	
		80		Total Record Length			

Creating an Origination Record and Receiving Acknowledgement

What's included:

- Grant Batch Header Record Description
- Grant Batch Trailer Record Description
- Origination Record Description
- Origination Acknowledgement Record

Categories for the record layouts are as follows:

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- **Field Name** – General term that acknowledges the field.
- **Description** – Explanation that gives clear purpose of the use of the field.
- **Valid Values** – Predefined content that satisfies processing requirements to be used in the field. A “blank” listed as a valid value also indicates that the data element is not a required field. Elements other than those described will be rejected by the software.
- **Processing Notes/Edits** – Comments related to the process that merit attention.

Grant Batch Header Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	10	10	A	Header Identifier	Identify Header record in file. Left Justified	<i>This field is required.</i> Constant: 'GRANT HDR'	Missing Batch Header – Reject Batch
11	14	4	N	Data Record Length	Length of data records included in this batch	<i>This field is required.</i> Must be numeric: 0001 to 9999	If not equal to length for Message Class, then Reject Batch.
15	40	26	A	Batch ID	Number generated by the institution to uniquely identify a specific batch of records.	<i>This field is required.</i> Format = XXCCYY999999CC YYMMDDHHMMS S Where: XX = batch type code (alpha) CCYY = last year in cycle: '2003' 999999 = Reporting PELL ID CCYYMMDD = date batch created HHMMSS = time batch created.	Valid Batch Type codes: #A = Statement of Account #C = Reconciliation #D = Disbursements #G = System Generated #I = Institution Data from the web #M = Multiple Reporting #O = Originations #P = Origination acknowledgement from the web #R = Data Request #T = ASCII Text #W = Disbursement Acknowledgements from the web #Y = Year-to-Date If duplicate Batch ID, then Reject Batch. If batch type does not agree with Message Class type, then reject batch. If #O, #R, or #I batch and received before system startup, then reject batch. If #D received more than N days prior to Award Year Start, then reject batch. Continued...

Grant Batch Header Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
15, cont.	40, cont.	26, cont.	A, cont.	Batch ID, Cont.	Number generated by the institution to uniquely identify a specific batch of records. Cont.	<p><i>This field is required.</i></p> <p>Format = XXCCYY999999CCYYMMDDHHMSS</p> <p>S</p> <p>Where: XX = batch type code (alpha) CCYY = last year in cycle: '2003' 999999 = Reporting PELL ID CCYYMMDD = date batch created HHMMSS = time batch created., Cont.</p>	<p><i>If Batch Award Year does not agree with Message Class award year, then reject.</i></p> <p><i>If reporting Pell ID is ineligible, then send warning message.</i></p> <p><i>If Reporting Pell ID is a branch campus or has Central Funding, then reject batch.</i></p> <p><i>If date batch created is > system date, then reject batch.</i></p>

Grant Batch Header Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
41	48	8	A/N	OPE ID	The OPE ID number assigned to the reporting institution	Valid OPE ID number or blank.	<i>If not blank and not equal to OPE ID associated with Pell ID, then warn the batch.</i>
49	58	10	A/N	Software Provider	For non-Express software provide an identifier to indicate the software provider and version number if applicable.	This field is required. Software provider defined or blank	<i>No edits will be performed on this field.</i>
59	62	4	A	Unused	Reserved for future expansion	Constant spaces	
63	63	1	A	ED Use	ED Use Only – do not use	Constant Spaces	Media Type = Y for Year-to-Date
64	68	5	A/N	ED Use	ED Use Only – do not use	Constant spaces	ED Express PC software version number
69	76	8	N	Process Date	Date the corresponding batch was processed	Format = CCYYMMDD	Completed as a result of processing the batch

Grant Batch Header Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
77	100	24	N	Batch Reject Reasons	List of up to eight 3-digit batch reject reason codes which occurred during initial editing of the batch. Only reject reason codes hit will display in this field. Otherwise, this space will be zero filled.	Reject Reasons format = 000 to 999 Position 77 to 79 = 1st reject reason code Position 80 to 82 = 2nd reject reason code Position 83 to 85 = 3rd reject reason code Position 86 to 88 = 4th reject reason code Position 89 to 91 = 5th reject reason code Position 92 to 94 = 6th reject reason code Position 95 to 97 = 7th reject reason code Position 98 to 100 = 8th reject reason code	<i>Completed by PELL processor as a result of Batch editing. These are the 200 series of edits that can be found in the Technical Reference.</i>
		XX	A	Unused	Length extended to make the header record the same length as the detail records which follow.	Constant spaces	
		³ 100		Total Record Length			

Grant Batch Trailer Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	10	10	A	Trailer Identifier	Identify Trailer record in file.	<i>This field is required.</i> Constant: 'GRANT TLR '	<i>Missing Batch Trailer – reject batch. No detail records—reject batch.</i>
11	14	4	N	Data Record Length	Length of data records included in this batch	<i>This field is required.</i> Must be numeric: 0001 to 9999	<i>If not equal to Data Record on Header, then reject Batch.</i>
15	40	26	A	Batch ID	Number generated by the institution to uniquely identify a specific batch of records.	<i>This field is required.</i> Format = XXCCYY999999CC YYMMDDHHMSS S Where: XX = batch type code (alpha) CCYY = last year in cycle = '2003' 999999 = Reporting PELL ID CCYYMMDD = date batch created HHMMSS = time batch created	<i>If not equal to Batch ID on Header, then reject Batch.</i>
41	46	6	N	Reported Number of Records	Number of data records included in the batch.	<i>This field is required.</i> Must be numeric: 000000 to 999999	<i>If not equal to count of detail records in input batch, then return warning message.</i>

Grant Batch Trailer Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
47	57	11	N	Reported Total of Batch	Total Origination Award Amount or Disbursement amount reported on Origination or Disbursement batches. For all other types of batches this amount will be constant 0.	<i>This field is required.</i> Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. For ESOA is constant 0. 0000000000 to 9999999999	<i>If not equal to total of detail records in batch, then return warning message.</i>
58	58	1	A	Reported Total Sign Indicator	Positive or negative sign for total amount reported.	<i>This field is required.</i> P = Positive N = Negative For ESOA is constant P.	
59	64	6	N	Accepted and Corrected Number of Records	ED USE ONLY - Number of data records accepted and corrected by the Pell Processor.	000000 to 999999	
65	75	11	N	Accepted and Corrected Total of Batch	ED USE ONLY - Total Award or Disbursement amount accepted and corrected on batch.	Dollars and cents. Use leading zeros, do not include the \$ sign or decimal point. 0000000000 to 9999999999	
76	76	1	A	Accepted and Corrected Total Sign Indicator	ED USE ONLY - Positive or negative sign for total amount accepted.	P = Positive N = Negative	

Grant Batch Trailer Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
77	82	6	N	Number of Duplicate Records	ED USE ONLY- Number of data records that duplicate a previously accepted Origination or Disbursement record. For all other types of batches this field is all zeroes.	000000 to 999999	
83	100	18	A	Unused	Reserved for future expansion	Constant spaces	
		XX	A	Unused	Length extended to make the trailer record the same length as the detail records.	Constant spaces	
		≥100		Total Record Length			

Origination Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	23	23	A/N	Origination ID	Unique number used to identify an origination.	<i>This field is required.</i> Format = 999999999XX20039999900 Where: SSN = 001010001 to 999999999 Name Code = XX Year Indicator = 2003 Valid Attended PELL ID = 999999 Orig Sequence Number = 00	Identifier <i>If Origination ID matches on Pell database, then Compare all fields. If all the fields match, then the record is returned as a duplicate otherwise it is a change. If the Origination ID does not match then the Origination is new.</i>
24	32	9	N	Original SSN	Student's SSN from original FAFSA.	<i>This field is required.</i> 001010001 to 999999999	Identifier
33	34	2	A	Original Name Code	Student's name code from original FAFSA.	<i>This field is required.</i> Uppercase A to Z; . (period); ' (apostrophe); - (dash); Blank = no last name	Identifier <i>If SSN & Name Code do not match value in Origination ID, then reject record.</i>
35	40	6	N	Attended Campus PELL-ID	PELL-ID of attended campus. Change creates new origination record. Institution must change award amounts for student at original attended campus as necessary.	<i>This field is required.</i> Valid PELL-ID	Identifier <i>Change creates new origination record. If Attended Pell ID does not match value in Origination ID, then reject record. If Attended Campus is not equal to Reporting Campus, then reject. If Attended Pell ID is not a branch of the Reporting Pell ID or Central Funded, then reject.</i>
41	45	5	A/N	Unused	Reserved for expansion.	Constant spaces	

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
46	58	13	A/N	Origination Cross-Reference	This field can contain any cross-reference information useful to the institution to identify student records internally.	Institution defined	<i>No editing by Pell processor will be done on this field.</i>
59	59	1	A	Action Code	Code to indicate action to be taken.	Will always be BLANK	<i>No editing.</i>
60	60	1	A	Unused	Reserved for expansion	Constant spaces	
61	67	7	N	Award Amount for Entire School Year	Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year.	<i>This field is required.</i> Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to AWARD AMOUNT MAXIMUM	Cannot exceed Total Payment Ceiling - See Pell Grant Calculations Appendix. You must report increases to the Award amount for the entire school year. If any of the origination data used in the award calculation changes, the Award amount must be re-edited to ensure it does not exceed Total Payment Ceiling.
68	75	8	N	Estimated Disbursement Date #1	Date 1st disbursement to student is estimated to be made.	<i>This field is required.</i> CCYYMMDD = Range = N days prior to DISBURSEMENT START DATE (20020701) to DISBURSEMENT END DATE (20080930).	<i>If Date not within range, then set approved value to system date.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
76	83	8	N	Estimated Disbursement Date #2	Date 2nd disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>If Date not within range, then set approved value to spaces.</i>
84	91	8	N	Estimated Disbursement Date #3	Date 3rd disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
92	99	8	N	Estimated Disbursement Date #4	Date 4th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
100	107	8	N	Estimated Disbursement Date #5	Date 5th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
108	115	8	N	Estimated Disbursement Date #6	Date 6th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
116	123	8	N	Estimated Disbursement Date #7	Date 7th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
124	131	8	N	Estimated Disbursement Date #8	Date 8th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
132	139	8	N	Estimated Disbursement Date #9	Date 9th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
140	147	8	N	Estimated Disbursement Date #10	Date 10th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
148	155	8	N	Estimated Disbursement Date #11	Date 11th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
156	163	8	N	Estimated Disbursement Date #12	Date 12th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
164	171	8	N	Estimated Disbursement Date #13	Date 13th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
172	179	8	N	Estimated Disbursement Date #14	Date 14th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
180	187	8	N	Estimated Disbursement Date #15	Date 15th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	<i>See Estimated Disbursement Date #2.</i>
188	195	8	D	Enrollment Date	First date that the student was enrolled in an eligible program for the designated award year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 2002-2003 funds, report the actual start date of the student's classes for that payment period.	This field is required. CCYYMMDD = Range = 20020101 to 20030630	<i>If blank or invalid, then set approved value to previous value or date reported Batch ID in Grant Header record.</i>
196	196	1	A/N	Low Tuition & Fees Code	Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.	Value Tuition Range 1 = 0 2 = 1-216 3 = 217-433 4 = 434-649 or BLANK = low tuition does not apply	<i>If invalid, then set approved value to previous value or BLANK.</i>
197	197	1	A	Verification Status Code	Status of verification of applicant data by the school.	V = Verified W = Without Documentation Or Blank	<i>Accept 'W' and 'V' or else set to blank for 2002-2003 and after.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
198	198	1	A	Incarcerated Federal Pell Recipient Code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK = Not incarcerated Y = Yes, the student is incarcerated in a local institution, but is otherwise eligible. N = No, if student previously reported as incarcerated, but is not or is no longer. Incarcerated	<i>If invalid, then set approved value to previous value or BLANK.</i>
199	200	2	N	Transaction Number	CPS – assigned Transaction number from eligible ISIR or SAR used to calculate award	<i>This field is required.</i> Must be numeric = 01 to 99	<i>If BLANK or NO Match with eligible app data, then reject record. Return last value reported on acknowledgement.</i>
201	205	5	N	Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR.	<i>This field is required.</i> Range = 00000 to EFC MAXIMUM	<i>If BLANK or NO Match with eligible app data, then reject record. Return last value reported on acknowledgement.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
206	206	1	A	Secondary Expected Family Contribution <i>Used</i> Code	Code indicating which EFC value is used to determine award amount	O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as-a-calculated by the CPS. Or BLANK if Secondary EFC not used	<i>If invalid, then set approved value to previous value or BLANK. If NO Match with eligible app data, then reject record. Return last value reported on acknowledgement.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
207	207	1	N	Academic Calendar	Calendar which applies to this student's educational program. Must be valid or system accepted to process record.	<p>This field is required.</p> <p>1= Institution uses nonstandard academic terms, and measures academic progress by <u>credit hours</u></p> <p>2=Institution uses standard <u>quarters</u> and measures academic progress by credit hours</p> <p>3=Institution uses standard <u>semesters</u> and measures academic progress by credit hours</p> <p>4=Insitution uses standard <u>trimesters</u> and measures academic progress by credit hours</p> <p>5=Insitution measures academic progress by <u>clock hours</u></p> <p>6=Institution does not use terms, but does measure academic progress by <u>credit hours</u></p>	<p>The Academic calendar dictates which Payment Methodology can be accepted, and the data elements required to calculate the student's award. Refer to Pell Grant Calculations Appendix for acceptable combinations.</p> <p>If Academic calendar invalid or BLANK, then correct to (in the order shown):</p> <p>--Academic calendar already accepted for this student, if any;</p> <p>--Academic calendar on file for Attended Campus, if any;</p> <p>--Academic calendar on file for Reporting Campus, if any;</p> <p>--Clock hour (5) if Payment Methodology=4;</p> <p>--Semester (3)</p>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
208	208	1	N	Payment Methodology	Formula used to calculate the student's Federal Pell Grant Award.	This field is required. Range: 1-5. See Pell Grant Calculations Appendix for regulations covering which Academic calendars may use each specific formula	<p>The Payment Methodology that can be accepted is dictated by the Academic calendar. Refer to the Pell Grant Calculations Appendix for the data elements required for each Payment Methodology.</p> <p>If Payment Methodology invalid or BLANK, then correct to: --1 Academic calendars 2,3,4; --3 Academic calendar 1; --4 Academic calendars 5, 6</p>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
209	215	7	N	Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	<i>This field is required.</i> Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to 9999999	<i>Used in award amount validation. If invalid or BLANK, then set accepted value to previous value or "9999999".</i>
216	216	1	A	Enrollment Status	This student's expected enrollment status for the entire award year. The Enrollment Status 5 "Other" is used when the student's enrollment is "mixed" or student attends more than number of terms in a full academic year. Valid Values depend upon Academic Calendar and Payment Methodology fields.	Leave BLANK only if Payment Methodology is 4. Range for Payment Methodologies 1, 2, 3, and 5: 1=Full-time 2=3/4-time 3=1/2-time 4=Less than 1/2-time 5=Enrollment status changed from one payment period to another, OR student attends more than the number of terms in a full academic year.	Used in award amount validation. See Pell Grant Calculations Appendix. <i>If Enrollment status invalid or BLANK, then correct to:</i> <i>--BLANK, if Payment Methodology is 4</i> <i>--3 (half-time) if Payment Methodology is 5</i> <i>--1 (full-time) for Payment Methodologies 1, 2, 3</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
217	218	2	A	Weeks of Instructional Time used to Calculate Payment	Total number of weeks of instructional time provided by this student's program of study during a full academic year. PM2=Total number of weeks of instructional time in academic year for student's program of study (fall through spring terms). PM5 (academic calendars 1, 2, 3, or 4) or and PM3=Total number of weeks of instructional time in all terms in academic year for student's program of study PM5 (academic calendar 6) and PM4 =The lesser of either (a) total number of weeks of instructional time for a full-time student to complete hours in student's program of study, or (b) total number of weeks of instructional time for a full-time student to complete hours in academic year for student's program of study.	BLANK=Payment Methodology 1 Required for Payment Methodologies 2, 3, 4, or 5. Range for Payment Methodology 2 is 00-29 Range for Payment Methodologies 3, 4, and 5 is 00-78	School determines this value based on the time required for the majority of its full-time students to complete the program of study, not student by student. See Pell Grant Calculations Appendix.

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
219	220	2	A	Weeks of Inst. Time in Program's Definition of Academic Year	Total number of weeks of instructional time in the school's definition of a full academic year for this student's program of study.	Leave BLANK for Payment Methodology 1. Required for Payment Methodologies 2, 3, 4, or 5. Range for Payment Methodologies 2, 3, 4, or 5: 30-78	Used in award amount validation. <i>If invalid or BLANK, correct to (in order shown):</i> <i>--Weeks of instructional time in program's definition of academic year previously accepted for student, if any;</i> <i>--Weeks of instructional time in program's definition of academic year on file for Attended campus, if any;</i> <i>--Weeks of instructional time in program's definition of academic year on file for Reporting campus, if any;</i> <i>--30 (Payment Methodologies 2, 3, 4, 5)</i> <i>--BLANK if supplied and not needed for Payment Methodology.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
221	224	4	A	Credit/Clock Hrs in Award Year	Total number of credit/clock hours in all payment periods institution expects this student to attend and be paid for during this Federal Pell Grant Award year.	BLANK for Academic calendars 1, 2, 3, and 4. Ranges: 0000-3120 if Academic calendar = 5 0000-0100 if Academic calendar = 6	Used in award amount validation. See Pell Grant Calculations Appendix. <i>If invalid, out of range, or greater than Credit/Clock hours in the academic year for this student's program of study, then correct to (in order shown):</i> <i>--Credit/Clock hours in award year previously accepted for student;</i> <i>--Credit/Clock hours in the academic year for this student's program of study;</i> <i>--BLANK if supplied and not needed for Payment Methodology.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
225	228	4	A	Credit/Clock Hours in This Student's Program of Study's Academic Year	Total number of credit or clock hours in the institution's definition of a full academic year for this student's Program of Study.	BLANK for Academic calendars 1, 2, 3, or 4. Ranges: 0900-3120 if Academic calendar = 5 0024-0100 if Academic calendar = 6	Used in award amount validation. See Pell Grant Calculations Appendix. <i>If Invalid or BLANK, then correct to (in the order shown):</i> <i>--Credit/Clock hours in the academic year for this student's program of study, if any;</i> <i>--Credit/Clock hours in the academic year on file for Attended campus, if any;</i> <i>--Credit/Clock hours in the academic year on file for Reporting campus, if any;</i> <i>--0900 if Academic calendar=5;</i> <i>0024 if Academic calendar=6;</i> <i>--BLANK if supplied and not needed for Payment Methodology.</i>
229	231	3	A/N	Institution Internal Sequence Number	This is an internal sequence number the institution can define.	Institutional defined	<i>No editing by Pell processor will be done on this field.</i>

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
232	240	9	A/N	Student Current SSN	Social Security Number, as altered by the student through the CPS for the Transaction number reported. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing for this transaction.	Valid Social Security Number	

Origination Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
241	248	8	D	Student's Date of Birth	The date of birth of the student for this CPS transaction.	Format: CCYYMMDD	
249	264	16	A/N	Student's Last Name	The last name of the student for this CPS transaction.	A – Z, 0 – 9, period, apostrophe, hyphen or blank	
265	276	12	A/N	Student's First Name	The first name of the student for this CPS transaction.	A – Z, 0 – 9 or blank	
277	277	1	A	Student's Middle Initial	The middle initial of the student for this CPS transaction.	A – Z or blank	
278	300	23	A	Unused	Reserved for expansion	Constant spaces	
		300		Total Record Length			

NOTE: A change to an origination record is supplied in this same format. Changes apply to the entire award period

Origination Acknowledgement Record

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
1	23	23	A/N	Origination ID	Unique number used to identify an origination.	<i>This field is required.</i> Format = 999999999XX20039999900 Where: SSN = 001010001 to 999999999 Name Code = XX Year Indicator = 2003 Valid Attended PELL- ID = 999999 Orig Sequence Number = 00	Identifier <i>If Origination ID matches on Pell Database, then Compare all fields. If all the fields match, then the record is returned as a duplicate otherwise it is a change. If the Origination ID does not match then the Origination is new.</i>
24	32	9	N	Original SSN	Student's SSN from original FAFSA.	001010001 to 999999999	Identifier
33	34	2	A	Original Name Code	Student's name code from original FAFSA.	Uppercase A to Z . (period) ' (apostrophe) - (dash) Blank = no last name	Identifier
35	40	6	N	Attended Campus PELL-ID	PELL-ID of campus attended. Change creates new origination record. Institution must change payment amounts for student at original attended campus as necessary.	Valid PELL-ID	Identifier
41	45	5	A/N	Unused	Reserved for expansion.	Constant spaces	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
46	58	13	A/N	Origination Cross-Reference	This field can contain any cross-reference information useful to the institution to identify student records internally.	Institution defined	<i>No editing will be done on this field by Pell processor.</i>
59	59	1	A	Action Code	Code to indicate action to be taken	Valid Codes = A = Accepted - all fields accepted C = Corrected - one or more fields corrected D = Duplicate of an accepted record E = Rejected - record was rejected	
60	60	1	A	Unused	Reserved for expansion	Constant spaces	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
61	67	7	N	Accepted Award Amount for Entire School Year	Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to AWARD AMOUNT MAXIMUM	
68	75	8	N	Accepted Estimated Disbursement Date #1	Date 1 st disbursement to student is estimated to be made.	Format = CCYYMMDD Range = N days prior to DISBURSEMENT START DATE (20020701) to DISBURSEMENT END DATE (20080930)	
76	83	8	N	Accepted Estimated Disbursement Date #2	Date 2 nd disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
84	91	8	N	Accepted Estimated Disbursement Date #3	Date 3 rd disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
92	99	8	N	Accepted Estimated Disbursement Date #4	Date 4 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
100	107	8	N	Accepted Estimated Disbursement Date #5	Date 5 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
108	115	8	N	Accepted Estimated Disbursement Date #6	Date 6 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
116	123	8	N	Accepted Estimated Disbursement Date #7	Date 7 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
124	131	8	N	Accepted Estimated Disbursement Date #8	Date 8 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
132	139	8	N	Accepted Estimated Disbursement Date #9	Date 9 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
140	147	8	N	Accepted Estimated Disbursement Date #10	Date 10 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
148	155	8	N	Accepted Estimated Disbursement Date #11	Date 11 th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
156	163	8	N	Accepted Estimated Disbursement Date #12	Date 12th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
164	171	8	N	Accepted Estimated Disbursement Date #13	Date 13th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
172	179	8	N	Accepted Estimated Disbursement Date #14	Date 14th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	
180	187	8	N	Accepted Estimated Disbursement Date #15	Date 15th disbursement to student is estimated to be made.	CCYYMMDD = Range = [see field position 68 in this record] or BLANK	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
188	195	8	D	Accepted Enrollment Date	First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 2002-2003 funds, report the actual start date of the student's classes for that payment period.	CCYYMMDD = Range = 20020101 to 20030630	
196	196	1	A	Accepted Low Tuition & Fees Flag	Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table.	<u>Value Tuition Range</u> 1 = 0 2 = 1-216 3 = 217-433 4 = 434-649 or BLANK = low tuition does not apply	
197	197	1	A	Accepted Verification Status Flag	Status of verification of applicant data by the school.	V: Verified W: Without Documentation Or Blank	<i>Accept 'W' and 'V' or else set to blank for 2002-2003 and after.</i>

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
198	198	1	A	Accepted Incarcerated Federal Pell Recipient Code	Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but are otherwise eligible to receive Federal Pell Grants.	BLANK = Not incarcerated Y = Yes, the student is incarcerated in a local institution, but is otherwise eligible. N = No, if student previously reported as incarcerated, but is not or is no longer incarcerated	
199	200	2	N	Accepted Transaction Number	CPS- assigned Transaction number from eligible SAR used to calculate award	Must be numeric: 01 to 99	
201	205	5	N	Accepted Expected Family Contribution (EFC)	Must equal the student's Expected Family Contribution from the ISIR or SAR. May be the primary or secondary EFC value.	Range = 00000 to EFC MAXIMUM	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
206	206	1	A	Accepted Secondary Expected Family Contribution <i>Used Code</i>	Code indicating which EFC value is used to determine award amount	O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as calculated by the CPS. OR BLANK if Secondary EFC not used.	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
207	207	1	N	Accepted Academic Calendar	Calendar which applies to this student's educational program.	<p>This field is required.</p> <p>1= Institution uses nonstandard academic terms, and measures academic progress by <u>credit hours</u></p> <p>2=Institution uses standard <u>quarters</u> and measures academic progress by credit hours</p> <p>3=Institution uses standard <u>semesters</u> and measures academic progress by credit hours</p> <p>4=Institution uses standard <u>trimesters</u> and measures academic progress by credit hours</p> <p>5=Institution measures academic progress by <u>clock hours</u></p> <p>6=Institution does not use terms, but does measure academic progress by <u>credit hours</u></p>	
208	208	1	N	Accepted Payment Methodology	Formula used to calculate the student's Federal Pell Grant.	<p>This field is required.</p> <p>Range: 1-5.</p> <p>See Pell Grant Calculations Appendix for regulations covering which Academic calendars may use each specific formula.</p>	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
209	215	7	N	Accepted Cost of Attendance	Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations.	Dollars and Cents. Use Leading Zeros; do not include the \$ sign or decimal point Range: 0000000-9999999	
216	216	1	A	Accepted Enrollment Status	The student's enrollment status at the time the student's records is created or updated. Changes to this field apply to the entire award year.	BLANK=Payment Methodology 4. Range for all other Payment Methodologies is 1-5. 1=Full-time 2=3/4-time 3=1/2-time 4=Less than 1/2-time 5=Enrollment status changed from one payment period to another, OR student attends more than the number of terms in a full academic year.	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
217	218	2	A	Accepted Weeks of Instructional Time Used to Calculate Payment	Total number of weeks of instructional time provided by this student's program of study during a full academic year. PM2=Total number of weeks of instructional time in academic year for student's program of study (fall through spring terms). PM5 (academic calendars 1, 2, 3, or 4) or PM3=Total number of weeks of instructional time in all terms in academic year for student's program of study PM5 (academic calendar 6) and PM4 =The lesser of either (a) total number of weeks of instructional time for a full-time student to complete hours in student's program of study, or (b) total number of weeks of instructional time for a full-time student to complete hours in academic year for student's program of study.	BLANK=Payment Methodology 1. Range for Payment Methodology 2 is 00-29. Range for Payment Methodologies 3, 4, and 5 is 00-78.	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
219	220	2	A AN	Accepted Weeks of Inst. Time in Program's Definition of Academic Year	Total number of weeks of instructional time in the school's definition of a full academic year for this student's program of study.	BLANK=Payment Methodology 1. Range for Payment Methodologies 2, 3, 4, or 5 is 30-78.	
221	224	4	A	Accepted Cr/Clock Hours in Award Year	Total number of credit/clock hours in all payment periods the institution expects this student to attend, and to be paid from this Federal Pell Grant Award year.	BLANK for Academic calendars 1, 2, 3 and 4. Ranges: 0000-3120 if Academic calendar = 5 0000-0100 if Academic calendar = 6	
225	228	4	A	Accepted Cr/Clock Hours in This Student's Program of Study's Academic Year	Number of credit or clock hours in this school's definition or a full academic year for this student's program of study.	BLANK for Academic calendars 1, 2, 3 and 4. Ranges: 0900-3120 if Academic calendar = 5 0024-0100 if Academic calendar = 6	
229	231	3	A/N	Institution Internal Sequence Number	This is an internal sequence number the institution can define.	Institutional defined	<i>No editing will be done on this field by Pell.</i>
232	250	19	A	Unused	Reserved for expansion	Constant spaces	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
251	255	5	N	Scheduled Federal Pell Grant	Scheduled amount for a full time student.	Range = 00000 to AWARD AMOUNT MAXIMUM	
256	257	2	N	Previously Accepted Transaction Number	Transaction number that was previously accepted and currently stored by the Pell Processor for this student. This field will only be populated for rejected originations.	01 to 99 or BLANK if Origination not rejected.	
258	262	5	N	Previously Accepted EFC	EFC that was previously accepted and currently stored by the Pell Processor for this student. This field will only be populated for rejected originations.	Range = 00000 to EFC MAXIMUM. or BLANK if Origination not rejected.	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
263	263	1	A	Previously Accepted Secondary EFC Code	Secondary EFC Code that was previously accepted and currently stored by the Pell Processor for this student. This field will only be populated for rejected originations.	O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as a calculated by the CPS. OR BLANK if Secondary EFC not used or if Origination not rejected.	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
264	270	7	N	Previously Accepted Cost of Attendance	COA previously accepted and currently stored by the Pell Processor for this student. This field will only be populated for rejected originations.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range = 0000000 to 9999999	
271	345	75	N	Origination Warning/Reject Reasons	List of up to twenty-five 3-digit reject/warning codes which occurred during processing of this origination record. Only edit codes hit will display in the field. Otherwise, this space will be zero filled.	Twenty-five edit/reject codes of = 000 to 999 Position XXX-XXX: 1st code Position XXX-XXX: 2nd code Position XXX-XXX: 3rd code... Position YYY-YYY: 25th code	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
346	355	10	N	ED Use Flags	Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify	Format = 0000000000 to 1111111111 Values = 0 – indicates not set 1 = indicates flag is set. Where: Each digit signifies a different situation 1st -Shared SAR ID 2nd -Verification W Status 3rd - Concurrent Enrollment 4th - POP 5th through 10th - Reserved for future use	
356	362	7	N	Negative Pending Amount	Amount that indicates the negative disbursement amount required.	Dollars and cents. Use leading zeros; do not include the \$ sign or decimal point. Range: 0000000-9999999	
363	367	5	N	Secondary Expected Family Contribution	Indicates the secondary EFC calculated by CPS, if any, for this transaction.	Range: 00000-99999 or BLANK = No Secondary EFC calculated by CPS	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
368	376	9	A/N	Student Current SSN	Social Security Number, as altered by the student through the CPS for the Transaction number reported. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing SSN for this transaction.	Valid Social Security Number	
377	384	8	D	Student's Date of Birth	The date of birth of the student for this CPS transaction.	Format: CCYYMMDD	
385	400	16	A/N	Student's Last Name	The last name of the student for this CPS transaction.	A – Z, 0 – 9, period, apostrophe, hyphen or blank	
401	412	12	A/N	Student's First Name	The first name of the student for this CPS transaction.	A – Z, 0 – 9 or blank	

Origination Acknowledgement Record (Continued)

Field Positions		Length (# of Bytes)	Type	Field Name	Description	Valid Values	Processing Notes/Edits
First	Last						
413	413	1	A	Student's Middle Initial	The middle initial of the student for this CPS transaction.	A – Z or blank	
414	450	37	A	Unused	Reserved for expansion	Constant spaces	
		450		Total Record Length			

If record has been rejected, Action Code = E, reported data is returned on the record.

Batch Reject Reasons

What's included:

- Origination Record Batch Reject Reasons
- Disbursement Record Batch Reject Reasons
- Data Request Record Batch Reject Reasons

Origination Reject Reasons

Field Position	Reject Reasons
Origination ID: Field Positions 1 to 23	<p>If Original SSN and Original Name Code do not match a value in the Eligible Applicant Database.</p> <p>If Attending Pell ID does not match the value in the Origination ID.</p> <p>If Attending Pell ID is not funded or is not a branch of the Reporting Pell ID.</p>
Original SSN: Field Positions 24 to 32	If Original SSN does not match the value in the Origination ID.
Original Name Code: Field Positions 33 to 34	If Original Name Code does not match the value in the Origination ID.
Award amount for entire school year: Field Positions 61 to 67	If not numeric. Amount cannot exceed total payment ceiling.
Transaction Number: Field Positions 199 to 200	If not numeric or does not match the Eligible Applicant database.
Expected Family Contribution (EFC): Field Positions 201 to 205	If not numeric or does not match the EFC for the transaction number reported in the Eligible Applicant database.
Secondary Expected Family Contribution Used Code: Field Positions 206 to 206	If Selected and Secondary EFC not in Pell eligible range.

Disbursement Reject Reasons

The disbursement batch edits are a result of the business rules and the information technology used in the system.

- Processing edits can be found in the record layouts later in this technical reference.
- The results of these edits are provided in the comment codes on the disbursement acknowledgement record.
- The editing process may result in rejection, corrections made to data, or warning messages.

For example, the student's disbursement record will be rejected if the institution reports an incorrect origination ID. If the annual award amount is miscalculated, the Pell Processor recalculates the amount and reports the recalculated amount as the accepted value in the disbursement acknowledgement record.