

# Session #17

## Hands-On: COD Direct Loan Processing Tips

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U.S. Department of Education



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# What Does a “Pro” Need to Know

- Direct Loan Option setup
- New Direct Loan reports
- Resolving those pesky edit code rejects
- Using the Action Queue for ad hoc disbursement lists and reconciliation

# Update Direct Loan Options

U.S. DEPARTMENT OF EDUCATION  
COMMON ORIGINATION & DISBURSEMENT

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Person School Batch Award Services User

Return to: [School Options](#)

School Options Update [?HELP](#)

**School Search**

**School Information**

- School Summary
- Financial Aid Contact
- Eligibility
- General
- Options
- Funding Info
- Summary Financial Info
- Refunds of Cash
- Cash Activity
- Events
- Message List
- Yearly Totals
- Relationships
- Balance Confirmation
- Request Post
- Deadline/Extended
- Processing
- Correspondence
- Report Selection

**GARDNER-WEBB UNIVERSITY**

Program: DIRECT LOAN Award Year: '11-'12

**Program Relations Information**

Number of Future Days to Display Disbursements: 14

Web Activity Response Option: Y

Schema Version for System Generated Responses: 3.0d

**Main Campus Information**

Promissory Note Print Option: N

Disclosure Print Option: Y

**UPDATE**

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Schema version  
3.0e for 2012-13

Prom note print option  
set to N if you will  
use eMPNs

# Speaking of MPNs

- Default school level MPN print code in COD setup
  - “N” school manages the MPN process
  - “Y” COD manages the MPN process and communicates with the borrower
    - Depending on whether or not borrower has opted out of e-correspondence, COD sends an e-mail, or USPS reminder to complete either an eMPN, or enclosed paper MPN, at 15, 30, and 60 days.

# Speaking of MPNs continued

- COD receives many print requests on incoming LORs
  - Overrides the COD school level MPN Print default
    - Electronic announcement August 26, 2011
- Use the eMPN process
- Check with software vendor for proper value
  - LOR MPN Print code is an optional tag
  - Send print tag “Y” only if borrower requests a paper MPN and you need COD to print



# New Direct Loan Options

Return to: [School Options](#)

## School Options Update HELP

**GARDNER-WEBB UNIVERSITY**

<b>Program</b>	DIRECT LOAN	<b>Award Year</b>	'11-'12
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**StudentLoans.gov School Options (Award Year Specific)**

School Options updates could take up to 12 hours to be reflected on the StudentLoans.gov website.

**Please select up to four award requested date ranges.**

**Award Range Request 1:** August 2011 to May 2012

**Award Range Request 2:** June 2012 to August 2012

**Award Range Request 3:** [ ] to [ ]

**Award Range Request 4:** [ ] to [ ]

**Display "Other" Option:**

**Participate in Electronic Parent PLUS Application:** Y

**Electronic Parent PLUS Application Participation Date Range:** January 1 2011 to August 1 2012

**Parent PLUS Application Response Option:** Daily

**Participate in Electronic Grad PLUS Application:** Y

**Electronic Grad PLUS Application Participation Date Range:** May 1 2011 to May 1 2012

**Grad PLUS Application Response Option:** Daily

**PLUS Application Message:** [ ]

**UPDATE**



# New Direct Loan Reports

- PLUS application
- MPN
- Entrance counseling
- Actual disbursement list

# Direct Loan Reports

Below is a summary of all Direct Loan Reports and available formats generated by the COD System.

Format and Delivery Methods				SAIG Mailbox					COD Web Site	
				Preformatted Text	Comma-Delimited	Pipe-Delimited	Fixed Length	Do Not Distribute	PDF	Comma-Delimited
Report Name	Report Selection Web Page	Sort	Frequency							
30-Day Warning Report	✓	Award ID	Monthly	✓*	✓	✓		✓		✓
Direct Loan Rebuild File	✗ Separate Direct Loan Rebuild Page	SSN	By Request <sup>1</sup>				✓			
Duplicate Student Borrower Report	✓	SSN	Monthly	✓*	✓	✓		✓		✓
Inactive Loans Report	✓	Award ID	Monthly	✓*	✓	✓		✓		✓
Pending Disbursement Listing Report	✓	Last Name	Weekly	✓*	✓	✓		✓		✓
School Account Statement (SAS)	✓ Link to Separate SAS Page	SSN	Monthly		✓	✓	✓*			
SSN/Name/Date of Birth Change Report	✓	SSN	Weekly <sup>2</sup>	✓*	✓	✓		✓		✓
MPN Discharge Report	✓	Last Name	Weekly		✓	✓	✓*			✓
Expired MPN Report	✓	Last Name	Weekly		✓	✓	✓*			✓
MPNs Due to Expire	✓	Last Name	Monthly		✓	✓	✓*			✓
Direct Loan Entrance Counseling Report (Note: This report only contains information from StudentLoans.gov)	✓	SSN	Weekly							✓
Direct Loan Actual Disbursement List	✓	SSN	Weekly		✓					✓
MPN Report	✗	SSN	Weekly							✓
PLUS Application Report	✗	SSN	Weekly							✓

Refer to the COD Technical Reference for file layout specifications.  
[www.fsadownload.ed.gov](http://www.fsadownload.ed.gov)

<sup>1</sup> via School Relations Center

<sup>2</sup> If triggered by Change

\*Indicates default option

# Accessing COD Reports

- SAIG mailbox
- COD website/Services tab
- Separate databases
  - Can have both COD and reports open at same time
  - Must log off each separately



▼ COD Reports

### COD Reports

? HELP

► **Servicer Information**

Selecting the link will open a separate browser window. You will be automatically logged into the COD Reports with the username you provided to the COD Website. Pop-Up blockers may prevent the window from opening, please be sure to turn off all Pop-Up blockers. If you are not automatically logged into COD Reports website, please contact the [COD Customer Service Call Center](#)

<https://codreports.cod.ed.gov>



Oct 14 2011 15:49 EDT

New ▼ Edit ▼ View ▼ |

[30 DAY WARNING \(CSV\) 2009-2010](#)

Modified: Tuesday, September 08, 2009 00:44:22

[Actions](#)

[DIRECT LOAN COMPLETED MASTER PROMISSORY NOTE REPORT \(CSV\)](#)

Modified: Saturday, October 15, 2011 13:35:38

[Actions](#)

[DL ENTRANCE COUNSELING REPORT \(CSV\)](#)

Modified: Saturday, October 15, 2011 12:15:04

[Actions](#)

[EXPIRED MPN REPORT](#)

Modified: Saturday, October 15, 2011 09:02:14

[Actions](#)

[MPN DISCHARGE REPORT](#)

Modified: Saturday, October 15, 2011 09:02:10

[Actions](#)

[PENDING DISBURSEMENT LIST \(CSV\) 2009-2010](#)

Modified: Monday, February 14, 2011 12:32:59

[DIRECT LOAN ACTUAL DISBURSEMENT LIST REPORT \(CSV\) 2011-2012](#) **New**

Modified: Sunday, October 23, 2011 18:25:27

[Actions](#)

[DIRECT LOAN COMPLETED PLUS APPLICATION REPORT \(CSV\)](#)

Modified: Saturday, October 15, 2011 12:53:59

[Actions](#)

[DUPLICATE STUDENT BORROWER \(CSV\)](#)

Modified: Sunday, October 02, 2011 04:18:49

[Actions](#)

[INACTIVE LOANS \(CSV\)](#)

Modified: Sunday, May 08, 2011 22:19:45

[Actions](#)

[MPNS DUE TO EXPIRE REPORT](#)

Modified: Monday, October 03, 2011 04:59:58

[Actions](#)

[PENDING DISBURSEMENT LIST \(CSV\) 2010-2011](#)

[Running](#)



# DL Completed PLUS Application Report (web)

DIRECT LOAN COMPLETED PLUS APPLICATION REPORT (CSV)[1]

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R
1	PLUS Application ID	Previous Application ID	Attending School Direct Loan ID	Attending School Name	Application Complete Date	PLUS Loan Type	Application Submission Reason	Borrower's Last Name	Borrower's First Name	Borrower's Middle Initial	Borrower's Social Security Number	Borrower's Date of Birth	Student's Last Name	Student's First Name	Student's Middle Initial	Student's Social Security Number	Student's Date of Birth	
2	222####		G01500	STATE UN	10/3/2011	P	N	DAVIS	Mom	A	#####	1/1/1990	DAVIS	KID	M	#####	#####	
3	222####		G01500	STATE UN	10/2/2011	G	N	MASON	Professor	B	#####	1/2/1990						
4	222####		G01500	STATE UN	10/5/2011	G	N	SMITH	Dentist	C	#####	1/3/1990						
5	222####		G01500	STATE UN	10/5/2011	G	N	JONES	Doctor	D	#####	1/4/1990						
6	222####		G01500	STATE UN	10/5/2011	G	N	ORTEGA	Lawyer	E	#####	1/5/1990						
7																		
8																		
9																		
10					Award Year	Loan Amount Indicated	Loan Amount Requested	Credit Decision Status	Credit Action Choice	Credit Balance Option	Deferment Option	Default/Overpay Code	Six Month Deferment Option	School Credit Balance Option	Award Range Requested Start Date	Award Range Requested End Date		
11					2012	Y		A		S	Y	N	Y	Y	82011	72015		
12					2012	N	8500000	D	A						112011	122015		
13					2012	Y		A							12012	52012		
14					2012	Y		A							102011	22012		
15					2012	Y		A							12012	122012		
16																		
17																		
18																		
19																		
20																		

Ready

These fields are wrapped to display on this screen

# PLUS Application search results



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**Person** School Batch Award Services User

▶ **Person Search**

▶ **Counseling Search**

▶ **MPN/ATS Search**

▼ **PLUS App Search**

▶ **Credit Check**

▶ **Post Data Archive**

▶ **Applicant Search**

▶ **Servicer**

### PLUS Application Search Results

[? HELP](#)

Records 1 to 5 of 5

Application ID	Borrower SSN	Borrower Name	Student SSN	Student Name	Loan Type	Submission Date	Credit Check Expiration Date
1234567	#####1	Fred Flintstone			Grad PLUS	10/02/2011	12/31/2011
1234568	#####3	Wilma Flintstone	#####2	Peb Flintstone	Parent PLUS	10/03/2011	01/01/2012
1234569	#####4	Barney Rubble			Grad PLUS	10/05/2011	01/03/2012
1234570	#####5	Wilma Rubble			Grad PLUS	10/05/2011	01/03/2012
1234571	#####6	Dino			Grad PLUS	10/05/2011	01/03/2012

Records 1 to 5 of 5

[Export Search Result to CSV](#)

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# DL Completed MPN Report

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X
Master Promissory Note ID	Attending School Direct Loan ID	Attending School Name	MPN Date Created	Borrower's Last Name	Borrower's First Name	Borrower's Middle Initial	Borrower's Social Security Number	Borrower's Date of Birth	Student's Last Name	Student's First Name	Student's Middle Initial	Student's Social Security Number	Student's Date of Birth	Master Promissory Note Type	PLUS Loan Type	MPN Source	MPN Status	Previous MPN Status	Linked to an Endorser	Linked to a Single Year School	Linked Flag	Latest MPN Change Date	MPN Expiration Date
8M12G	G01500	GEORGIA	10/3/2011	Brook	Willow	L	3.8E+07	#####						M		E	A	P	N	N	Y		10/2/2012
02N12G	G01500	GEORGIA	10/3/2011	Brook	Willow	G	7.2E+07	4/4/1955	Brook	Bubbly	D	2.6E+08	#####	N	N	E	A	P	N	N	Y		9/30/2021
86N12G	G01500	GEORGIA	10/6/2011	Woods	Ma		9.1E+07	#####	Woods	Hve	A	5.9E+08	#####	N	N	F	P		N	N	N		10/5/2012
8M12G	G01500	GEORGIA	10/3/2011	Brook	Willow	N	1.2E+08	#####						M		E	A	P	N	N	Y		10/2/2012
0M12G	G01500	GEORGIA	10/3/2011	Brook	Willow	S	1.2E+08	1/1/1991						M		E	A	P	N	N	Y		10/2/2012
9N12G	G01500	GEORGIA	10/5/2011	Brook	Willow	J	1.3E+08	#####						N	G	E	A	P	N	N	Y		10/4/2012
7M12G	G01500	GEORGIA	10/7/2011	Brook	Willow	S	1.3E+08	#####						M		E	A	P	N	N	Y		10/6/2012
4M12G	G01500	GEORGIA	10/3/2011	Brook	Willow		1.3E+08	#####						M		E	A	P	N	N	Y		10/2/2012
6M12G	G01500	GEORGIA	10/4/2011	Brook	Willow	M	1.4E+08	#####						M		E	A	P	N	N	Y		10/3/2012
9N12G	G01500	GEORGIA	10/4/2011	Swan	Signet	A	1.6E+08	#####	Swan	Song	J	1.7E+08	#####	N	N	E	P		N	N	N		10/3/2012
9N12G	G01500	GEORGIA	10/4/2011	Jones	Dad	A	1.6E+08	#####	Jones	Kid	J	1.7E+08	#####	N	N	E	A	P	N	N	Y		10/1/2021
0M12G	G01500	GEORGIA	10/3/2011	Brook	Willow	T	2.1E+08	#####						M		E	A	P	N	N	Y		10/2/2012
8M12G	G01500	GEORGIA	10/4/2011	Brook	Willow	K	2.1E+08	8/2/1977						M		E	A	P	N	N	Y		10/3/2012
8M12G	G01500	GEORGIA	10/5/2011	Brook	Willow	M	2.1E+08	#####						M		E	A	P	N	N	Y		10/4/2012
33N12G	G01500	GEORGIA	10/5/2011	Hail	Aunt	M	2.5E+08	3/8/1954	Hail	Niece	H	2.5E+08	#####	N	N	E	P		N	N	N		10/4/2012
0M12G	G01500	GEORGIA	10/4/2011	Brook	Willow	J	2.5E+08	4/7/1983						M		E	A	P	N	N	Y		10/3/2012
6M12G	G01500	GEORGIA	10/3/2011	Brook	Willow	E	2.5E+08	2/8/1987						M		E	A	P	N	N	Y		10/2/2012
2M12G	G01500	GEORGIA	10/5/2011	Brook	Willow		2.5E+08	#####						M		E	A	P	N	N	Y		10/4/2012
0M12G	G01500	GEORGIA	10/3/2011	Brook	Willow	W	2.5E+08	#####						M		E	P		N	N	N		10/2/2012
5M12G	G01500	GEORGIA	10/3/2011	Brook	Willow	A	2.5E+08	8/6/1992						M		F	A	P	N	N	Y		9/30/2021



# Web MPN Search Results



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Person

School

Batch

Award

Services

User

▶ Person Search

▶ Counseling Search

▼ MPN/ATS Search

▶ PLUS App Search

▶ Credit Check

▶ Post Data Archive

▶ Applicant Search

▶ Servicer

## Promissory Note Search Results

? HELP

Records 1 to 100 of 433

SSN	Name	MPN ID	DOB	NOTE STATUS/LINK STATUS	Type Indicator
#####1	Sky, King	#####1M12G015009999	03/09/1988	Accepted / Linked	
#####1	Sky, King	#####1N12G015009999	03/09/1988	Accepted / Linked	Graduate PLUS
#####2	Sky, Blue	#####2M12G015009999	01/13/1993	Accepted / Linked	
#####3	Sky, Hazy	#####3M12G015009999	07/10/1993	Accepted / Linked	
#####4	Sky, CLDY	#####4N12G015009999	12/20/1964	Accepted / Linked	Parent PLUS
#####5	Sky, Dark	#####5M12G015009999	05/17/1982	Accepted /	



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No Export to CSV option

# DL Entrance Counseling Report

DL ENTRANCE COUNSELING REPORT (CSV)[1]										
	A	B	C	D	E	F	G	H	I	J
1	SSN	Date of Birth	Last Name	First Name	Middle Initial	Completion Date	Completion Time	Rights and Responsibilities Acknowledgement	Counseling Type Indicator	
2	4E+06	#####	Hunt	Mary	M	10/13/2011	12:41PM	Y	P	
3	6E+06	#####	White	Jinny	D	10/11/2011	02:49PM	Y	S	
4	7E+07	#####	Brown	Joe	W	10/11/2011	07:23PM	Y	S	
5	8E+07	#####	Mason	Wood	M	10/12/2011	11:20AM	Y	S	
6	8E+07	#####	Davis	Barb	E	10/13/2011	06:30PM	Y	S	
7	1E+08	#####	Smith	Joan		10/13/2011	10:34AM	Y	S	
8	1E+08	#####	Flintstone	Fred	D	10/13/2011	10:37AM	Y	P	
9	1E+08	#####	Poppins	Mary	L	10/12/2011	08:08PM	Y	S	
10	2E+08	#####	Boob	Winnie	B	10/11/2011	01:53PM	Y	S	



# Entrance Counseling Search



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Person
School
Batch
Award
Services
User

- ▶ **Person Search**
- ▼ **Counseling Search**
- ▶ **MPN/ATS Search**
- ▶ **PLUS App Search**
- ▶ **Credit Check**
- ▶ **Post Data Archive**
- ▶ **Applicant Search**
- ▶ **Servicer**

## Counseling Search Results

? HELP

Records 1 to 9 of 9

SSN	Name	DOB	School ID	Award Year	Counseling Type	Counseling Seq ID	Date Completed	Origination on File	ATS Note Completed	View HTML
			36774892	2011-2012	DLS	001	10/14/2011	N/A	N/A	
			36774892	2011-2012	DLS	002	10/14/2011	N/A	N/A	
			36774892	2011-2012	DLS	001	10/14/2011	N/A	N/A	
			36774892	2011-2012	DLS	001	10/14/2011	N/A	N/A	
			36774892	2011-2012	DLP	001	10/14/2011	N/A	N/A	
			36774892	2011-2012	DLS	001	10/14/2011	N/A	N/A	
			36774892	2011-2012	DLS	001	10/14/2011	N/A	N/A	
			36774892	2011-2012	DLP	001	10/14/2011	N/A	N/A	
			36774892	2011-2012	DLS	001	10/14/2011	N/A	N/A	

Records 1 to 9 of 9
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# Direct Loan Actual Disbursement List

- Implemented October 21, 2011
- Saturday-Friday data capture
  - Generated Saturday
- Booked/unbooked/future dated
  - “Post” date determines inclusion
- COD web-CSV format only
- SAIG-comma delimited only
  - Weekly report

# Actual Disbursement List

Direct	Loan ID	School ID	First Name	Last Name	SSN	Loan Type	Award ID	Post Date	Booked Date	Disbursement Date	Disbursement Number	Disbursement Sequence	Gross Amount	Fee Amount	Rebate Amount	Net Amount	Net Disbursement Adjustment
G0:					1E+07	S	328001	11/2/2011	11/2/2011	11/2/2011	1	1	4250	42	21	4229	0
G0:					2E+07	S	328003	11/1/2011	11/1/2011	11/1/2011	1	1	500	5	3	498	0
G0:					2E+07	S	328003	11/1/2011	11/1/2011	11/1/2011	2	1	500	5	3	498	0
G0:					2E+07	U	328003	11/1/2011	11/1/2011	11/1/2011	1	1	136	1	1	136	0
G0:					2E+07	U	328003	11/1/2011	11/1/2011	11/1/2011	2	1	135	1	1	135	0
G0:					2E+07	P	328001	11/2/2011	11/2/2011	11/2/2011	1	1	15626	625	235	15236	0
G0:					2E+07	P	328003	11/2/2011	11/2/2011	11/2/2011	1	1	4418	176	66	4308	0
G0:					2E+07	P	328003	11/2/2011	11/2/2011	11/2/2011	2	1	4417	176	66	4307	0
G0:					3E+07	P	328002	11/3/2011	11/3/2011	11/3/2011	1	1	3314	132	50	3232	0
G0:					3E+07	S	328001	11/2/2011	11/2/2011	11/2/2011	1	1	1750	17	9	1742	0
G0:					3E+07	U	328001	11/2/2011	11/2/2011	11/2/2011	1	1	1000	10	5	995	0
G0:					5E+07	P	328001	10/31/2011	10/31/2011	8/8/2011	1	2	9042	361	135	8816	-7313
G0:					6E+07	P	328001	10/31/2011	10/31/2011	8/12/2011	1	3	3595	143	54	3506	-180
G0:					9E+07	P	328002	11/4/2011	11/4/2011	11/4/2011	1	1	5500	220	83	5363	0
G0:					9E+07	P	328002	11/4/2011	11/4/2011	8/16/2011	1	2	2575	103	39	2511	-658
G0:					1E+08	S	328001	11/3/2011	11/3/2011	11/3/2011	1	1	1750	17	9	1742	0
G0:					1E+08	U	328001	11/3/2011	11/3/2011	11/3/2011	1	1	1000	10	5	995	0
G0:					1E+08	P	328003	11/3/2011	11/3/2011	11/3/2011	1	1	500	20	8	488	0
G0:					1E+08	P	328002	10/31/2011	10/31/2011	10/31/2011	1	1	4543	181	68	4430	0
G0:					1E+08	U	328002	11/4/2011	11/4/2011	11/4/2011	1	1	3736	37	19	3718	0
G0:					1E+08	P	328001	11/2/2011	11/2/2011	11/2/2011	1	1	23686	947	355	23094	0
G0:					2E+08	P	328001	11/2/2011	11/2/2011	11/2/2011	1	1	2618	104	39	2553	0
G0:					2E+08	U	328001	10/31/2011	10/31/2011	9/21/2011	1	2	0	0	0	0	-5970
G0:					2E+08	P	328004	11/2/2011	11/2/2011	11/2/2011	1	1	2000	80	30	1950	0
G0:					2E+08	S	328001	11/2/2011	11/2/2011	11/2/2011	1	1	2250	22	11	2239	0
G0:					2E+08	U	328002	11/2/2011	11/2/2011	11/2/2011	1	1	917	9	5	913	0
G0:					3E+08	U	328002	11/2/2011	11/2/2011	11/2/2011	1	1	2000	20	10	1990	0
G0:					3E+08	S	328001	10/31/2011	10/31/2011	10/5/2011	1	2	518	5	3	516	-2129
G0:					3E+08	U	328002	11/3/2011	11/3/2011	11/3/2011	1	1	2140	21	11	2130	0



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# COD CBT- Download from IFAP



IFAP

Home Getting Started What's New Calendar iLibrary Training Help Feedback

Search:    
Advanced Search

## Information for Financial Aid Professionals (IFAP)



The Information for Financial Aid Professionals (IFAP) Web site consolidates guidance, resources, and information related to the administration and processing of Title IV federal student aid into one online site for use by the entire community.

### Hot Topics

- [Net Price Calculator](#)
- [2011 Negotiated Rulemaking](#)
- [Federal Student Aid Data Center](#)

### My IFAP

- System & Processing Links - Application
- System & Processing Links - Programs
- System & Processing Links - Transmission
- Participation Links - Application
- Participation Links - Audits
- Participation Links - Programs
- Funding Links
- Resource Links
- Financial Partners Links
- Federal Loan Servicer Links
- Student & Parent Links - Application
- Student & Parent Links - Programs
- ED Links
- Other Links

### Tools for Schools

Click on this box to access online and computer-based training resources.

### Publications

Click on this box to access program-related and processing-related publications.

### What's New

Below is an abbreviated list of the most recent posts. Click [here](#) or on the "What's New" link in the postings.

### COD XML Schema

- [2011-10-06](#) Subject: COD Common Record

### Conferences and Presentations

- [2011-10-12](#) 2011 NASFAA Presentation



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## Tools for Schools



Federal Student Aid offers online and computer-based training resources to assist in working with Title IV federal student aid programs, software, and systems.

To access these resources, click on the applicable link below.

### Tools for Schools

- [COD Computer-Based Training](#)
- [Conference Presentations](#)
- [EDEXpress Online Training \(WBT\)](#)
- [Campus-Based Computer-Based Training](#)
- [FSA Assessments](#)
- [FSA COACH \(Web Based Training\)](#)
- [ISIR Analysis Tool](#)
- [Net Price Calculator](#)



# “Pro” Practice Time

- Log into COD
- First confirm that your DL options are set correctly
- Choose to either
  - View your DL reports,
  - Query COD for Entrance, MPN, or PLUS application data
- Or, use the COD CBT to learn more about Direct Loan reports

# Research/Resolve Rejects

- Why is it important to fix edit code rejects?
  - More efficient processing
  - Avoid hitting duplicate rejects
  - Better cash flow
  - Easier reconciliation
- Where do I find a list of rejects and how to fix them?

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**Related Services**

- [FSA Enrollment \(SAIG Mailbox\)](#)
- [Subscribe to the FSATECH Listserv](#) to join our on-line discussion of systems issues.

**Other Web Sites for FSA Student Data**

- [FAA Access to CPS Online](#)
- [E-Campus Based/FISAP](#)
- [COD](#) (separate enrollment required)
- [NSLDS for FAAs](#) (separate enrollment required)
- [Other Dept. of ED Links](#)

### COD Technical Reference 2011-2012

[Click here to download a free Adobe or Word viewer.](#)

Document Title	Document Format	Date Posted	File Size	Download Time
1112 COD Technical Reference Cover and Table of Contents	<a href="#">PDF Format</a>	11/22/2010	43 KB	8 sec. @56kbps
<b>1112 COD Volume I: Getting Started</b>				
1112 COD Volume I Full Download	<a href="#">PDF Format</a>	06/17/2011	1.2 MB	4 min. @56kbps
Table of Contents	<a href="#">PDF Format</a>	06/17/2011	208 KB	37 sec. @56kbps
Section 1: Document Standards	<a href="#">PDF Format</a>	11/22/2010	86 KB	15 sec. @56kbps
Section 2: COD Overview of Changes from 2010-2011 to 2011-2012	<a href="#">PDF Format</a>	06/17/2011	396 KB	1 min. @56kbps
Section 3: COD Overview	<a href="#">PDF Format</a>	11/22/2010	158 KB	28 sec. @56kbps
<b>1112 COD Volume II: Common Record Technical Reference</b>				
1112 COD Volume II Full Download	<a href="#">PDF Format</a>	06/17/2011	6.8 MB	21 min. @56kbps
Table of Contents	<a href="#">PDF Format</a>	06/17/2011	293 KB	5 sec. @56kbps
Section 1: Implementation Guide	<a href="#">PDF Format</a>	06/17/2011	2 MB	6 min. @56kbps
Section 2: Message Classes	<a href="#">PDF Format</a>	06/17/2011	481 KB	1 min. @56kbps
Section 3: Common Record Layout	<a href="#">PDF Format</a>	06/17/2011	1.4 MB	4 min. @56kbps
Section 4: Edits	<a href="#">PDF Format</a>	06/17/2011	918 KB	3 min. @56kbps

100%



# COD Technical Reference: Volume II Section 4-Edit Codes

COD Edits

Edits 071 - 075

No.	Edit Type	Block	Message	Condition	Award Types Affected	How to Fix Record
071	R	Disbursement	New Disbursement, Increase, or DRI = True Received Prior To Start of Processing Year Or After End Of Processing Year Without Extended Processing	<p><b>For Pell, ACG, and National SMART Grant:</b> A new Disbursement, Disbursement increase, or a Disbursement Release Indicator set to "True" was submitted after the award year deadline and the school has not been granted Extended Processing. This occurs if ALL of the following are true:</p> <ul style="list-style-type: none"> <li>The Received Date is greater than the Latest Date to Accept a Common Record for the Award Year</li> <li>The school has not been granted status of Extended Processing or an audit adjustment</li> <li>An Award Type for this student identifier is currently not in COD or the Disbursement Amount is an increase to the amount in COD</li> <li><b>For Pell, ACG, and National SMART Grant:</b> This disbursement is not an increase as a result of a student that had been blocked (POP) prior to the deadline</li> </ul> <p><b>For Direct Loan, and TEACH Grant:</b> A new Disbursement, Disbursement Adjustment, or a Disbursement Release Indicator set to "True" was submitted after school has closed out the Program Year (school confirmed zero balance) or the Program Year has been closed and the school has not been granted Extended Processing. This occurs if ALL of the following are true:</p> <ul style="list-style-type: none"> <li>The Received Date is greater than the Latest Date to Accept a Common Record for the Award Year</li> <li>The school has not been granted status of Extended Processing</li> <li>An Award Type for this student identifier is currently not in COD or the Disbursement Amount is an increase to the amount in COD</li> </ul> <p>NOTE: Applicable for ACG and National SMART for Award Years 2006-2007 through 2010-2011.</p>	Pell ACG National SMART Grant TEACH Grant Direct Loan	To disburse after the deadline of the award year, your school must seek Extended Processing for Pell and/or Direct Loan.  Contact your CSR if your school has been granted Extended Processing or if you want to apply for this extension.
072	R	Disbursement	Incomplete Disbursement Amounts	Sequence Number is "02" or greater missing Gross Disbursement Amount, OR Disbursement Fee Amount OR Interest Rebate Amount OR Disbursement Net Amount	Direct Loan	Resubmit record with all disbursement amounts populated.
073	R	Disbursement	Insufficient information with Disbursement Release Indicator set to "True"	Record submitted with Disbursement Release Indicator flag set to "True" has insufficient data on file.  See <i>Common Record Layout</i> for fields required prior to setting the Disbursement Release Indicator to "True".  NOTE: Applicable for ACG and National SMART for Award Years 2006-2007 through 2010-2011.	Pell ACG National SMART Grant TEACH Grant Direct Loan	Review the record in conjunction with the Common Record Layout. Resubmit with all required data elements populated.
074	R	Disbursement	Incorrect Adjustment to Disbursement Release Indicator	Disbursement Release Indicator adjusted to "False" after disbursement was funded.  NOTE: Applicable for ACG and National SMART for Award Years 2006-2007 through 2010-2011.	Pell ACG National SMART Grant TEACH Grant Direct Loan	No action required.  Disbursement Release Indicator cannot be changed to "False" after disbursement becomes an actual disbursement. If you are attempting to cancel a disbursement, then you must send an adjustment to the disbursement amount.



# COD Implementation Guide

## COD Technical Reference

### Volume 2 Section 1

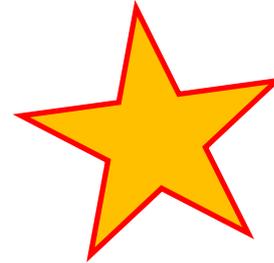
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# No Pennies in Direct Loans

## *Reporting Pennies in the Award and Disbursement Amount Data Elements*

The Award and Disbursement Amounts on the Common Record may include pennies. In the Direct Loan Program, pennies are not processed or stored by the COD System. All Direct Loan reported amounts that include partial dollar amounts will be truncated. Including pennies in Direct Loan disbursement records could make reconciliation efforts more difficult.



### **Business Rules**

1. The data elements for Award and Disbursement Amounts on the Common Record may include two digits to the right of a decimal point.
2. The Direct Loan Program does **not** process or store award and disbursement amounts using pennies.
3. Pennies that are reported in the award and disbursement amount data elements will be truncated by the COD System. The COD System does **not** round to the nearest dollar when truncating reported amounts. For example, a reported amount of \$2625.67 is truncated to \$2625.

June 2011

2011-2012 COD Technical Reference  
Volume II – Common Record Technical Reference

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**START HERE**  
**GO FURTHER**  
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# Two Reject Research Methods

- Searching by specific student
  - Student history
- Date range batch level rejects

# Batch Search: SSN

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Person School **Batch** Award Services User

▼ Batch Search

▶ Action Queue

▶ Grant Data Requests

▶ PLUS App Rsp Request

▶ Rebuild Search

▶ Post Data Arc Search

▶ DL Origination Tool

**Batch Search** [?HELP](#)

Use this screen to search for existing Batches to modify.  
Batches are periodically archived. If the batch was submitted prior to Sep 18, 2010 it may no longer be available to view online.

To search for Batches for a particular School, please enter the Entity ID and the date range:

Entity ID Type: COD Entity ID:

Batch Type: All

Award Year: All

Start Date: October 15, 2011

End Date: October 15, 2011

Status: All

To search for a specific Batch, please enter the Document ID:  
Document ID:

To search for all records for a particular Person, enter their SSN and Award Year. To filter the list by status, enter the status:

SSN:

Status: All

Award Year: '11-'12

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Enter SSN and choose specific award year or select all award years for complete history.

# SSN Batch Search Results



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Person
School
Batch
Award
Services
User

- ▼ Batch Search
- ▶ Action Queue
- ▶ Grant Data Requests
- ▶ PLUS App Rsp Request
- ▶ Rebuild Search
- ▶ Post Data Arc Search
- ▶ DL Origination Tool

## Search Results

Enter filter criteria here to narrow down your search.

Status: All

Batch Type: All

Document ID	Record Type	Doc Type	Date Received	Date Response Sent	Entity	Award Year	SSN	Award Type	Award No	Disb No
2011-10-13T04:06:40.5500000001	DL	PN	10/13/2011	10/13/2011	90597819	'11-'12		Accepted DLU	002 - Accepted	
2011-10-13T04:06:40.5500000001	DL	PN	10/13/2011	10/13/2011	90597819	'11-'12		Accepted DLS	002 - Accepted	
2011-10-12T11:44:00.9890597819	DL	RS	10/12/2011	10/12/2011	90597819	'11-'12		Accepted DLS	002 - Accepted	01 - Accepted
2011-10-12T11:44:00.9890597819	DL	RS	10/12/2011	10/12/2011	90597819	'11-'12		Accepted DLS	002 - Accepted	02 - Accepted
2011-10-12T11:44:00.9890597819	DL	RS	10/12/2011	10/12/2011	90597819	'11-'12		Accepted DLU	002 - Accepted	01 - Accepted
2011-10-12T11:44:00.9890597819	DL	RS	10/12/2011	10/12/2011	90597819	'11-'12		Accepted DLU	002 - Accepted	02 - Accepted
2011-10-12T11:49:20.2090597819	DL	RS	10/12/2011	10/12/2011	90597819	'11-'12		Accepted DLS	001 - Accepted	01 - Rejected
2011-10-12T11:49:20.2090597819	DL	RS	10/12/2011	10/12/2011	90597819	'11-'12		Accepted DLS	001 - Accepted	02 - Accepted
2011-10-12T11:49:20.2090597819	DL	RS	10/12/2011	10/12/2011	90597819	'11-'12		Accepted DLU	001 - Accepted	01 - Rejected
2011-10-12T11:49:20.2090597819	DL	RS	10/12/2011	10/12/2011	90597819	'11-'12		Accepted DLU	001 - Accepted	02 - Accepted
2011-10-11T11:44:49.3390597819	DL	RS	10/11/2011	10/11/2011	90597819	'11-'12		Accepted DLS	001 - Accepted	01 - Accepted
2011-10-11T11:44:49.3390597819	DL	RS	10/11/2011	10/11/2011	90597819	'11-'12		Accepted DLU	001 - Accepted	01 - Accepted
2011-10-07T11:40:17.5490597819	DL	RS	10/07/2011	10/07/2011	90597819	'11-		Accepted DLS	001 - Accepted	01 - Rejected

[HELP](#)

Done
Internet | Protected Mode: On



# Record reject

The screenshot displays the 'COMMON ORIGATION & DISBURSEMENT' interface. The top navigation bar includes 'Person', 'School', 'Batch' (selected), 'Award', 'Services', and 'User'. The left sidebar contains a menu with options like 'Batch Search', 'Batch Information Detail', 'Action Queue', 'Grant Data Requests', 'PLUS App Rsp Request', 'Rebuild Search', 'Post Data Arc Search', and 'DL Origination Tool'. The main content area shows a 'Record Errors' section with a table of errors. The table has columns for 'Document ID', 'Entity Id', 'Award Year', and 'Person'. Below the table, three error details are shown, each with 'Field', 'Edit number', 'Description', 'Edit status', and 'Field value' fields, and buttons for 'VIEW RECORD' and 'VIEW RESPONSE'.

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**COMMON ORIGATION & DISBURSEMENT**

FSA  
FEDERAL  
STUDENT AID

Person School **Batch** Award Services User

Return to: [Batch List](#)

Record Errors [HELP](#)

Document ID	Entity Id	Award Year	Person
2011-10-12T11:49:20.2090597819	90597819	'11-'12	

**Award Error**

Field	FinancialAwardAmount
Edit number	119
Description	COD HAS REDUCED THE ANTICIPATED DISBURSEMENTS AND MADE THIS LOAN INACTIVE BASED UPON YOUR RECORD REDUCING THE AWARD AMOUNT TO \$0
Edit status	Warning
Field value	\$0.00

[VIEW RECORD](#) [VIEW RESPONSE](#)

**Disbursement 1 Error**

Field	DisbursementSequenceNumber
Edit number	056
Description	SEQUENCE NUMBER NOT IN SEQUENTIAL ORDER
Edit status	Rejected
Field value	01

[UPDATE RECORD](#) [VIEW RECORD](#) [VIEW RESPONSE](#)

**Disbursement 1 Error**

Field	DisbursementReleaseIndicator
Edit number	074
Description	INCORRECT ADJUSTMENT TO PAYMENT TRIGGER
Edit status	Rejected
Field value	N

[UPDATE RECORD](#) [VIEW RECORD](#) [VIEW RESPONSE](#)

**Disbursement 1 Error**

Done



# Summary of Student Level Edit Reject Research

- Select batch menu
- Enter SSN & award year or choose all
- Review history to see when rejects first started occurring
- Click on word “reject”
- Correct either award, disbursement, credit decision, or identifiers

# Batch Search - Date Range Results



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Person School **Batch** Award Services User

▼ Batch Search ? HELP

▶ Action Queue

▶ Grant Data Requests

▶ PLUS App Rsp Request

▶ Rebuild Search

▶ Post Data Arc Search

▶ DL Origination Tool

### Batch Search

Use this screen to search for existing Batches to modify.

Batches are periodically archived. If the batch was submitted prior to Sep 18, 2010 it may no longer be available to view online.

To search for Batches for a particular School, please enter the Entity ID and the date range:

**Entity ID Type**  **Entity ID**

**Batch Type**

**Award Year**

**Start Date**

**End Date**

**Status**

To search for a specific Batch, please enter the Document ID:

**Document ID**

To search for all records for a particular Person, enter their SSN and Award Year. To filter the list by status, enter the status:

**SSN**

**Status**

**Award Year**

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# Batch Search - Date Range Results

Batch Type  Award Year

Records 1 to 65 of 65

Document ID	Record Type	Doc Type	Date Received	Date Response Sent	Status	Students Accepted	Rejected	Warning	
2011-10-10T20:05:58.8000000001	DL	EC	10/10/2011	10/10/2011	Accepted	60	60	0	N
2011-10-10T20:07:48.4500000001	DL	PN	10/10/2011	10/10/2011	Accepted	120	120	0	N
2011-10-10T20:04:12.2400000001	DL	SP	10/10/2011	10/10/2011	Accepted	2	2	0	N
2011-10-10T18:03:08.9460729014	Common	RS	10/10/2011	10/10/2011	Accepted	1765	1764	1	Y
2011-10-10T19:32:20.9560729014	Common	RS	10/10/2011	10/10/2011	Accepted	6	6	0	Y
2011-10-10T19:52:59.3660729014	PL	RS	10/10/2011	10/10/2011	Accepted	1	1	0	N
2011-10-10T21:35:51.4460729014	DL	RS	10/11/2011	10/11/2011	Accepted	3	3	0	Y
2011-10-10T20:54:21.0760729014	Common	RS	10/11/2011	10/11/2011	Accepted	5	5	0	Y
2011-10-10T21:15:08.6060729014	Common	RS	10/11/2011	10/11/2011	Accepted	4	4	0	Y
2011-10-10T20:13:18.8360729014	PL	RS	10/11/2011	10/11/2011	Accepted	3	3	0	N
2011-10-10T20:33:48.1960729014	Common	RS	10/11/2011	10/11/2011	Accepted	5	5	0	Y
2011-10-11T19:53:30.0760729014	DL	RS	10/11/2011	10/11/2011	Accepted	1	1	0	Y
2011-10-11T19:32:38.2360729014	PL	RS	10/11/2011	10/11/2011	Accepted	1	1	0	N
2011-10-11T18:02:17.4560729014	Common	RS	10/11/2011	10/11/2011	Accepted	1359	1359	0	Y
2011-10-12T04:06:49.0000000001	DL	EC	10/12/2011	10/12/2011	Accepted	79	79	0	N
2011-10-12T04:07:59.9800000001	DL	BN	10/12/2011	10/12/2011	Accepted	919	919	0	N
2011-10-12T04:09:57.7500000001	DL	PN	10/12/2011	10/12/2011	Accepted	1386	1386	0	N
2011-10-12T04:04:58.5400000001	DL	SP	10/12/2011	10/12/2011	Accepted	2	2	0	N
2011-10-11T20:55:23.0260729014	PL	RS	10/12/2011	10/12/2011	Accepted	1	1	0	N
2011-10-11T21:18:55.6760729014	Common	RS	10/12/2011	10/12/2011	Accepted	7	7	0	Y
2011-10-11T20:34:49.7060729014	PL	RS	10/12/2011	10/12/2011	Accepted	2	2	0	N
2011-10-11T20:14:01.8360729014	PL	RS	10/12/2011	10/12/2011	Accepted	3	3	0	N
#M201200991720111012044039	PL	RS	10/12/2011	10/12/2011	Accepted	0	0	0	N
2011-10-12T18:24:26.4360729014	PL	RS	10/12/2011	10/12/2011	Accepted	1	1	0	N

# Batch Detail Information

Program: All		
<b>Document ID</b>	2011-10-11T18:02:17.4560729014	Students
<b>Total Number of Awards</b>	1830	
<b>Total Number of Disbursements</b>	2385	
<b>Disbursement Amount</b>	\$7,071,132.00	
	\$3,808,586.03	
Batch Statistics		
Total Number of Awards Accepted	Award Amount Accepted	Total Students
1785	\$7,000,214.00	1359
Total Number of Awards Rejected	Award Amount Rejected	
10	\$38,975.00	
Total Number of Awards Accepted with Corrections	Award Amount Accepted with Corrections	
8	\$19,300.00	
Total Number of Duplicate Awards	Amount of Duplicate Awards	
0	\$0.00	
Total Number of Awards Accepted with Warnings	Award Amount Accepted with Warnings	
27	\$2,243.00	
Total Number of Disbursements Accepted	Disbursement Amount Accepted	
948	\$1,486,669.30	
Total Number of Disbursements Rejected	Disbursement Amount Rejected	
28	\$46,177.00	
Total Number of Disbursements Accepted with Corrections	Disbursement Amount Accepted with Corrections	
0	\$0.00	
Total Number of Duplicate Disbursements	Amount of Duplicate Disbursements	
637	\$986,053.73	
Total Number of Disbursements Accepted with Warnings	Disbursement Amount Accepted with Warnings	



# Filter by status

<b>Total Number of Disbursements Accepted with Warnings</b>	<b>Disbursement Amount Accepted with Warnings</b>
772	\$1,289,686.00
<b>Total Financial Award Accepted</b>	<b>Total Financial Disbursement Accepted</b>
\$7,021,757.00	\$2,776,355.30
<b>Total Funded Disbursement Accepted</b>	<b>Total Non Funded Disbursement Accepted</b>
\$693,958.30	\$2,082,397.00

Enter filter criteria here to narrow down your search.

SSN:  Status:

Award Type:

Award Year	Award Name	SSN		Award No	Disb No
'11-'12			Accepted with corrections	001 - Accepted	02 - Rejected
'11-'12			Accepted DLS	001 - Accepted	01 - Rejected
'11-'12			Accepted DLU	000 - Accepted	01 - Rejected
'11-'12			Accepted PEL	000 - Accepted	01 - Rejected
'11-'12			Accepted PEL	000 - Accepted	01 - Rejected
'11-'12			Accepted PEL	000 - Accepted	01 - Rejected
'11-'12			Accepted PEL	000 - Accepted	01 - Rejected
'11-'12			Accepted DLS	001 - Accepted	01 - Rejected
'11-'12			Accepted DLU	001 - Accepted	01 - Rejected
'11-'12			Accepted PEL	000 - Accepted	01 - Rejected



# Summary of Batch Level Edit Reject Research

- Select batch menu
- Enter in date range search
- Click on batch
- Filter by program/status
- Click on word reject
- Refer to student record
- Make corrections as necessary

# “Pro” Practice Time

- Log into COD
  - Choose batch menu
  - Perform date range or SSN search
- Use the COD CBT- Working with batches or edit code rejects

# Action Queue

- Found in the batch menu
- No limits to date range
  - Can go forward or backward in time
- Ad hoc pending disbursement list
- Reconciliation tool

# Action Queue-Ad hoc Pending disbursement List

Person
School
Batch
Award
Services
User

▶ Batch Search
Action Queue List ? HELP

▼ Action Queue

The following errors were found in the data provided:  
15000 DISB FOUND - MORE DISBS EXIST - PLEASE NARROW SEARCH

▶ Grant Data Requests

▶ PLUS App Rsp Request

▶ Rebuild Search

▶ Post Data Arc Search

School	Disb. Start Date	Disb. End Date
	01/01/2012	01/30/2012
Filter by Status	<input type="text" value="All"/>	Filter by Program Type
Filter by SSN	<input type="text"/>	Filter by Last Name
		<input type="text"/>
<span style="background-color: #f4a460; padding: 2px 10px;">FILTER</span> <span style="background-color: #f4a460; padding: 2px 10px;">RESET</span>		

Records 1 to 100 of 15000

Select	Name	SSN	Prog.	Award Year	Disb. No.	Seq. No.	Disb. Amt.	Disb. Date	Status
<input type="checkbox"/>	<span style="color: red;">i</span> MJ		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span> LA		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span>		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span> A		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span>		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span> RC		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span> BE		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span> A		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span>		DLSUB	'11-'12	2	01	\$1,162.00	01/22/2012	Pending
<input type="checkbox"/>	<span style="color: red;">i</span> RF		DLUNSUB	'11-'12	2	01	\$2,488.00	01/22/2012	Pending



# Action Queue-Ad hoc Pending disbursement List

<input type="checkbox"/>	DLPLUS	'11-'12	2	01	\$4,093.00	01/29/2012	Pending
<input type="checkbox"/>	DLPLUS	'11-'12	2	01	\$5,012.00	01/29/2012	Pending
<input type="checkbox"/>	DLPLUS	'11-'12	2	01	\$2,925.00	01/29/2012	Pending
<input type="checkbox"/>	DLPLUS	'11-'12	2	01	\$4,998.00	01/29/2012	Pending
<input type="checkbox"/>	DLPLUS	'11-'12	2	01	\$1,950.00	01/29/2012	Pending
<input type="checkbox"/>	DLPLUS	'11-'12	2	01	\$1,434.00	01/29/2012	Pending
<input type="checkbox"/>	DLPLUS	'11-'12	2	01	\$4,281.00	01/29/2012	Pending
<input type="checkbox"/>	DLPLUS	'11-'12	2	01	\$2,682.00	01/29/2012	Pending

Records 1 to 100 of 15000      **Total Disb. Amount:** \$272,554.00      1 | 2 | 3 | 4 | 5 | ... Next

[Select All](#)      [Clear All](#)

**PROCESS SELECTED DISBURSEMENTS**

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Done



# Action Queue - Reconciliation Tool

U.S. DEPARTMENT OF EDUCATION  
**COMMON ORIGINATION & DISBURSEMENT**

FSA  
FEDERAL  
STUDENT AID

Person School **Batch** Award Services User

▶ **Batch Search**  
▼ Action Queue  
▶ **Grant Data Requests**  
▶ **PLUS App Rsp Request**  
▶ **Rebuild Search**

### Action Queue Search HELP

Use this screen to search the Action Queue.

To search the Action Queue for a particular school, please enter the School ID and the date range:

**Entity ID Type** COD **Entity ID**

**Award Year** '11-'12

**Disb. Start Date** May 15 2011

**Disb. End Date** October 15 2011

**Disbursement Status** Pending

To search the Action Queue for a specific Batch, please enter the Batch ID:

Note: Batch ID will search only by Review status.

**Batch ID**

**SEARCH**

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# Action Queue- Reconciliation Tool



U.S. DEPARTMENT OF EDUCATION  
**COMMON ORIENTATION & DISBURSEMENT**



Person
School
Batch
Award
Services
User

- ▶ Batch Search
- ▼ Action Queue
- ▶ Grant Data Requests
- ▶ PLUS App Rsp Request
- ▶ Rebuild Search

## Action Queue List ? HELP

**School** \_\_\_\_\_ **Disb. Start Date** 05/15/2011 **Disb. End Date** 10/15/2011

**Filter by Status**  **Filter by Program Type**

**Filter by SSN**  **Filter by Last Name**

FILTER RESET

Records 1 to 100 of 1299

Select	Name	SSN	Prog.	Award Year	Disb. No.	Seq. No.	Disb. Amt.	Disb. Date	Status
<input type="checkbox"/>			DLPLUS	'11-'12	1	01	\$7,681.00	09/11/2011	Pending
<input type="checkbox"/>			DLPLUS	'11-'12	1	01	\$1,624.00	09/11/2011	Pending
<input type="checkbox"/>			DLPLUS	'11-'12	1	01	\$1,950.00	09/11/2011	Pending
<input type="checkbox"/>			DLPLUS	'11-'12	1	01	\$3,980.00	09/11/2011	Pending
<input type="checkbox"/>			DLSUB	'11-'12	1	01	\$1,742.00	09/11/2011	Pending
<input type="checkbox"/>			DLSUB	'11-'12	1	01	\$1,003.00	09/11/2011	Pending
<input type="checkbox"/>			DLSUB	'11-'12	1	01	\$0.00	09/11/2011	Pending
<input type="checkbox"/>			DLSUB	'11-'12	1	01	\$1,529.00	09/11/2011	Pending

# “Pro” Practice Time

- Practice by logging into COD and using the action queue to run either a future dated pending disbursement list or search back in time for outstanding pending disbursements
- Or... use the COD CBT
  - Working the action queue



# Questions and Comments

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