



U.S. Department of Education  
1998 Electronic Access Conferences



## ***Session 17***

# ***EDExpress From a School's Perspective***



# ***Application Processing***

- Request Renewal Applications
    - Forms sent to school
    - Add institutional form and deadline information
- Mail to student at permanent home address
- Every year, applications are due by April 15



# *Application Processing*

- FAFSA Entry to EDExpress
  - FAFSA reviewed by financial aid advisor and verified if tax returns are submitted
  - FAFSAs are entered daily by financial aid
  - Systems coordinator batches and transmits





# *Application Processing*

- Packaging and Loan Origination
  - ISIRs are imported into PowerFaid
  - Advisors determine aid package
  - Advisors originate loans in EDEExpress
  - Promissory notes are mailed to the students with award letters



# *Application Processing*

- Benefits of FAFSA Entry to EDExpress
  - FAFSA is reviewed for completeness before

Early identification of C Code issues

Faster processing cycle

Improved service to students



# *Application Processing*

- Correction Processing
  - Quick corrections entered by financial aid

Transmitted daily by systems coordinator  
Advisor will review corrected ISIR when



# Query Management

Query ISIR Database

Title:  
DEPENDENT, ILLINOIS AND AUTO ZERO FC\_\_\_\_\_

Field:	Operator:	Value:
# OF MONTHS YEAP RECEIVED	<	—

And Or Value Help

Criteria:  
[[tbl\_E\_ISIR].AUTO0EFC='Y') AND [[tbl\_E\_Demo\_History].MODEL='D') AND  
[[tbl\_E\_Demo\_History].STATELEGAL='IL') ]

1 of 1

Add Delete Save Retrieve...

OK Cancel Help



**Query Loan Database** [X]

Title:  
SUMMER PNOTES NOT RECD \_\_\_\_\_

Field:	Operator:	Value:
ACT. DISB. ACTIVITY TAKEN STATUS [v]	< [v]	_____

And Or Value Help

Criteria:  
[[tbl\_D\_Loan].LOANTYPE<>'P') AND [[tbl\_D\_Loan].LOANSTART='19980713'] AND  
[[tbl\_D\_Loan].BORRSIGN=No) AND [[tbl\_D\_Loan].AMTAPP>0) AND [[tbl\_D\_Loan].CANCODE<>Yes) ]

17 of 17

Add Delete Save Retrieve...

OK Cancel Help



# *Operational Suggestions*

- Check “save” and “ready for transmission”
- Browse Batch Activity Database (export log)
- Verify transmission in EDConnect Activity Log
- Data backup daily - verify restore function
- Use Notepad tab for documentation
  - Dependency override justification
- Reduce disbursements
- Use Measurement Tools for quality checks in



# *Operational Suggestions*

- EDEExpress Coordinator
  - Daily transmissions



# *Questions and Discussion*